



EUROPEAN HANDBALL
FEDERATION

EHF YOUNGER AGE CATEGORY EURO QUALIFICATION REGULATIONS

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The following regulations have been adopted on the basis of articles 3.1.8 §18 and 12.1 of the Statutes of the European Handball Federation (EHF).

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I. GENERAL PROVISIONS

Article 1

Scope of application

1.1. The present EHF Younger Age Category European Championship Qualification Regulations (“YAC EURO Qualification Regulations”) govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the following team’s competitions organised by the European Handball Federation (“EHF”) pursuant to article 1.2 and 12.1 of the Statutes of the EHF:

- Women’s 17 European Championships qualification rounds
- Women’s 19 European Championships qualification rounds
- Men’s 18 European Championships qualification rounds
- Men’s 20 European Championships qualification rounds

These competitions are hereinafter jointly referred to as “YAC EURO Qualifications” or individually referred to as “W17/W19/M18 or M20 YAC EURO Qualification”.

1.2. The final tournaments of the Younger Age Category European Championships and the Men’s/Women’s European Championships (qualifying competitions and final tournaments) organised by the EHF are specifically excluded from the application of the present YAC EURO Qualification Regulations.

1.3. The YAC EURO Qualification Regulations also regulate the IHF YAC World Championship Qualification Europe subject to the conditions defined in article 46.

Article 2

Fair play

2.1 The principles of fair play must be observed by the EHF Member Federations, their delegations and their teams in all matches. Every member of the EHF Member Federation delegations participating in the YAC EURO Qualification must:

- Observe the Rules of the Game and the regulations governing the competition
- Respect all participants (players, officials, spectators, media representatives etc.)
- Promote the spirit of sportsmanship and pursue the cultural mission

Article 3

Applicable rules and regulations

3.1 All EHF regulations, manuals and guidelines applicable to the YAC EURO Qualification must form an integral part of the present YAC EURO Qualification Regulations including (without limitation):

- The EHF Advertising on Clothing Regulations
- The EHF Rules on Safety and Security Procedure
- The EHF Legal Regulations
- The EHF List of Penalties
- The EHF Catalogue of Administrative Sanctions
- The IHF Rules of the Game (subject to EHF specifications)
- The IHF Player's Eligibility Code (part of the IHF Transfer Regulations)
- The EHF Regulations for Anti-Doping
- The EHF Codes of Conduct
- The EHF Off Court Officiating Guidelines
- The EURO Event Set-up Manual
- The EHF YAC EURO Qualification information circulars

II. COMPETITION BASICS

Article 4 Competition stages and rhythm

- 4.1. The Younger Age Category European Championship(s) (the "Competition(s)") consist(s) of:
 - Qualification rounds ("YAC EURO Qualification")
 - A final tournament ("YAC EURO")
- 4.2. The W17/W19 YAC EUROS take place in a two-year rhythm in odd years. The M18/M20 YAC EUROS take place in a two-year rhythm in even years.
- 4.3. The YAC EURO Qualification tournaments are staged and organised by the participating Member Federations. A Member Federation staging a YAC EURO Qualification tournament is herein referred to as "Host Federation".

Competition announcement

- 4.4. The official announcement of a Younger Age Category European Championship is made by the EHF to the EHF Member Federations.

III. ENTRIES / ADMISSIONS / DUTIES – CONDITIONS

Article 5 Right of registration

- 5.1. Any EHF Member Federation which has satisfied its obligations towards the EHF and the IHF is entitled to register in order to participate in an EHF Younger Age Category European Championship (qualification rounds and/or final tournament).
- 5.2. Under exceptional circumstances, permission may be granted by the EHF Executive Committee to an Associated Federation or temporarily admitted Federation to register in order to participate in an EHF Younger Age Category European Championship (qualification rounds and/or final tournament).

Single registration Qualification rounds and final tournament

- 5.3 The registration of the teams participating in the qualification rounds of an EHF Younger Age Category European Championship and of those directly qualified for the final tournament, including the payment of the respective entry fee, takes place at the same time before the beginning of the qualification rounds of the Competition within the deadline provided by the EHF.
- 5.4 The registration of a team participating in the qualification rounds of an EHF Younger Age Category European Championship is valid for the entire Competition: qualification rounds and final tournament.

Admission criteria and fees

Registration documents

- 5.5. For its team to be eligible to participate in the Competition, a Member Federation must fulfill the following criteria:
- a) It must confirm in writing that the Member Federation itself, its players and team officials and each and every delegation member agree to respect the statutes, regulations, code of conduct and decisions of the EHF (pledge of commitment/code of conduct – official forms).
 - b) It must confirm in writing that the Member Federation itself, its players and team officials and each and every delegation member agree to recognise the jurisdiction of the EHF Court of Arbitration in Vienna as defined in the relevant provisions of the Statutes of the EHF (arbitration agreement – official form).
 - c) It must fill in the official registration documents which must be received by the EHF Office within the deadline set by the latter and communicated in due course to all Member Federations.
- 5.6 In principle, registrations submitted after the set deadline cannot be accepted as they adversely affect the technical preparations and the carrying out of the Competition by the EHF.

Facilities/organisation capacity criteria

- 5.7. Member Federations wishing to participate in a EHF YAC EURO Qualification must also have sports facilities and equipments conform to the EHF regulations and to the IHF Rules of the Game (subject to any specifications defined by the EHF) and must have the ability to fulfil the duties of a Host Federation/participating Member Federation as stipulated herein.
- 5.8 The EHF is entitled to refuse the participation of a Member Federation in the Competition, if the Federation does not/is not able to fulfil the technical, organisational, financial or administrative requirements applicable to the

Competition. The competence to decide whether the requirements to participate in the Competition can be/are met by a Member Federation must be with the EHF Competitions Commission regarding technical questions and with the EHF Office regarding organisational, administrative and financial requirements.

Entry fee

- 5.9. For its team to be eligible to participate in the Competition, a Member Federation must pay an entry fee of €375 to the EHF which must be received on the EHF account within the deadline set by the EHF and communicated in due course to all Member Federations.
- 5.10. The entry fee is paid once by the participating Member Federations for the entire Competition (qualification rounds and final tournament).
- 5.11. If the payment is not received by the EHF on the due date, the entry fee is automatically doubled.
- 5.12. If the entry fee is not received within four (4) weeks after the announced deadline, the Member Federation must be fined €2,250 and must be excluded from the respective Competition.

Lump-sum advance payment

- 5.13. Together with the entry fee, all Member Federations that wish to have a team participating in the Competition must make a refundable (or for the use of other purposes) advance payment to the EHF. The advance payment per team must amount to a minimum of €1,875.

Deposit

- 5.14. The EHF Executive Committee is allowed to set a permanent deposit of between €0 and €6,000 for each Member Federation, depending on the frequency of its participation in EHF competitions. If a Member Federation has a permanent deposit with the EHF, it does not have to transfer the advance payment as stipulated in article 5.13.
- 5.15. If the frequency of Member Federation participation in EHF competitions changes, the amount of the individual permanent deposit may be adjusted by the EHF Executive Committee.

Duties of the Member Federations

- 5.16. On entering the Competition, participating Member Federations and each and every delegation member agree:

- a) to comply with the IHF Rules of the Game (and with the specifications to the IHF Rules of the Game applying to the YAC EURO Qualification)
- b) to respect the principles of fair-play as defined in the Statutes of the EHF
- c) to stage and participate in all matches in the Competition in accordance with the present YAC EURO Qualification Regulations and any other applicable regulations
- d) to comply with all decisions regarding the Competition taken by the EHF Executive Committee, the EHF Office or any other competent body and communicated appropriately (by official letter, fax or email)
- e) to observe the EHF Rules on Safety and Security Procedure for all matches in the Competition
- f) to indemnify, defend and hold the EHF free and harmless against any and all liabilities, obligations, losses, damages, penalties, claims, actions, fines and expenses of whatsoever kind or nature resulting from, arising out of, or attributable to any non-compliance by the participating Member Federation or any of its players, officials, employees, representatives or agents with these EHF YAC EURO Qualification Regulations.

5.17. Delegation members (including players and team officials) shall participate in the preparatory and accompanying activities (e.g. draw events, head of delegation conference, media day, etc.) organised by the EHF within the frame of the European Championships.

IV. WITHDRAWAL, FAILURE TO PLAY AND SIMILAR CASES

Article 6

Withdrawal, failure to play and similar cases

- 6.1. A team withdrawing from the YAC EURO Qualification or failing to play a YAC EURO Qualification match is immediately excluded from the Competition.
- 6.2. In case of withdrawal, the entry fee, the lump-sum advance payment and the solidarity contribution must be forfeit to the credit of the EHF and the respective Member Federation shall be liable to pay compensation to the Host Federation, the participants, the EHF and/or their contractual partners for extra expenses and damages resulting from the withdrawal and from any nomination of a substitute team.
- 6.3. The Member Federation must moreover be fined:
 - withdrawal up to 3 weeks before the draw of the qualification: fine from €5.000 to €10.000
 - withdrawal at any later date: fine from € 15,000 up to € 25,000
- 6.4. If the withdrawal takes place after the draw of the qualification, the team may additionally be suspended from participation in EHF national team competitions of the corresponding age category and gender for up to two (2) competitions, including the respective qualification rounds.

- 6.5. In case of failure to play a scheduled qualification match, the entry fee, the lump-sum advance payment and the solidarity contribution must be forfeit to the credit of the EHF and the Member Federation may be fined up to € 35,000. The team may additionally be suspended from participation in EHF competitions for up to two (2) seasons.
- 6.6. Failure to play a match or late arrival at the venue of a match through a team's provable fault must, in addition to the basic punishment, render the Federation of the defaulting team liable for damages and payment of all costs arising thereof to the Host Federation, the participants, the EHF and in particular their contractual partners.
- 6.7. If a team withdraws, refuses to play or is disqualified during the YAC EURO Qualification, the results of all of its matches are declared null and void and the points awarded are forfeited.
- 6.8. If a team that has qualified for the YAC EURO Qualification withdraws or is disqualified, the EHF may replace it and if so, decides which team is to take its place according to the results achieved by the team previously eliminated. No draw has to take place.
- 6.9. A team which withdraws, refuses to play or is responsible for a match not taking place or not being played in full loses all rights to payments from the EHF.

V. COMPETITION SYSTEM

Article 7

Number of participating teams

- 7.1. The number of teams participating in the YAC EURO Qualification depends on the number of complete and approved registrations.
- 7.2. The team of the Member Federation hosting the respective YAC EURO qualifies directly for the final tournament of the Competition.
- 7.3. Moreover for the EHF Women's 19 and Men's 20 European Championships, the two best ranked teams of the YAC EURO of the previous age category (W17/M18) qualify directly for the final tournament of the Competition. If the team of the Host Federation is one of those two best ranked teams, the third best ranked team qualifies additionally directly for the final tournament of the Competition.
- 7.4. The teams of the other Member Federations having a complete and approved registration must play the YAC EURO Qualification.

Article 8

YAC EURO Qualification – playing system

- 8.1. YAC EURO Qualifications are played in a format of tournaments with groups. The number of groups and the number of teams in each group depend on the

number of teams registered and participating in the YAC EURO Qualification. The final format of each YAC EURO Qualification is decided by the EHF and announced to the participating Member Federations in due time prior to the beginning of the YAC EURO Qualification. The decision of the EHF is final.

Group formation / Draw

- 8.2. The composition of the groups of each YAC EURO Qualification is decided by a public draw carried out by the EHF in a place and at a date to be announced by the EHF in due time.
- 8.3. The seeding for the draw is based on the ranking of the teams in the previous YAC EURO of the same gender.
- 8.4. Priorities for the organisation rights of the tournaments are drawn after the draw for the composition of the groups. The Member Federation ranked first according to the draw has the first right to organise the tournament. Member Federations which organised a qualification tournament during the previous YAC EURO Qualification of the same age-group and gender must be granted the last priority for the organisation rights even though they obtain the first priority per draw.

Match system

- 8.5. The matches of the YAC EURO Qualification are played in groups with each team playing all opponents in its groups once in a tournament (round robin system).
- 8.6. All matches are played in two times thirty (2x30) minutes with a half-time break according to the IHF Rules of the Game. There shall be no extra time.
- 8.7. Two (2) points are awarded for a win, one (1) point for a draw and no point for a defeat.
- 8.8. Teams' ranking in a group is obtained by adding up the number of points won by each team in each group match.

Equality of points during and after the YAC EURO Qualification matches

- 8.9. If two or more teams are equal on points in the YAC EURO Qualification, their ranking is determined as follows:

During the YAC EURO Qualification matches:

- a) superior goal difference from all group matches (achieved by subtraction)
- b) higher number of goals scored in all group matches
- c) by alphabetical order

After completion of the YAC EURO Qualification matches:

- a) higher number of points obtained in the group matches played among the teams in question

- b) superior goal difference from the group matches played among the teams in question
 - c) higher number of goals scored in the group matches played among the teams in question
 - d) superior goal difference from all group matches (achieved by subtraction)
 - e) higher number of goals scored in all group matches
- 8.10. If this procedure does not lead to a decision after completion of all YAC EURO Qualification matches, a draw must decide the ranking. The draw must be carried out by the EHF, if possible in the presence of at least one (1) representative of each Federation concerned.

Article 9

Playing schedule

- 9.1. The matches of the YAC EURO Qualification must be played according to the playing schedule defined in enclosure 1.
- 9.2. Notwithstanding the foregoing, if requested, the playing schedule may be modified after the draw of the groups upon express approval of the EHF. EHF decision in this matter is final.

Article 10

Qualification in the YAC EURO

- 10.1. The qualification rule for each YAC EURO is defined and decided by the EHF according to the practicalities (e.g. 16 participating teams in the final tournament) and the final format of the respective YAC EURO Qualification (e.g. the number of groups). The rule is communicated to all participating Member Federations in due time prior to the beginning of the respective Competition. The decision of the EHF is final.

VI. COMPETITION / MATCHES DATES AND TIMES

Article 11

Playing periods

- 11.1. The playing dates/period of each YAC EURO Qualification are fixed by the EHF. They are notified to the Member Federations in the announcement of the Competition. YAC EURO Qualification tournaments must be played during the respective pre-defined playing dates/periods. EHF decision in this matter is final.

Match dates / Throw-off times

- 11.2. The Host Federation must make a proposal of date and throw-off time for each match of the tournament to the EHF at least two (2) months before the respective playing period. The proposal must take into consideration the pre-defined playing schedule and playing dates/period as well as the following

requirement: there must be at least eighteen (18) hours interval between the throw-offs of 2 (two) successive matches of a team.

- 11.3. The exact dates and throw-off times of each YAC EURO Qualification match are subject to coordination between the EHF, the Host Federation and the TV stations involved. The final decision regarding dates and throw-off times of the YAC EURO Qualification matches lies with the EHF.
- 11.4. Once fixed, the exact dates and throw-off times of the YAC EURO Qualification matches are communicated to the participating Member Federations by the EHF in due time before the start of the respective playing dates/period. Any later change of the matches dates or throw-off times must be subject to EHF approval. The EHF may condition its approval to the payment of the various costs arising from the change of the match date or throw-off time.

Training times

- 11.5. The Federation hosting a YAC EURO Qualification tournament must give the guest teams the possibility to hold at least one (1) training session in the playing hall at a reasonable time the day of their arrival and one (1) training session in the playing hall or in the training hall (if any) every match day.
- 11.6. The Host Federation must prepare a training schedule which must be approved by the EHF. The Host Federation must present the training schedule to the EHF at least four (4) weeks prior to the beginning of the tournament.
- 11.7. If no training hall is available, the training schedule must comply with the following minimum requirements:
 - a) A rotation system must be put in place offering an equivalent number of training sessions in the playing hall to each participating team.
 - b) On match days, the teams playing against each other the earliest must be offered the possibility to hold a training session first.
 - c) The teams playing against each other must be offered the possibility to hold a training session the one after the other.
 - d) On the day of arrival, the training session of each participating team must last at least one (1) hour. On match days, the training session of each participating team must last at least forty-five (45) minutes.
 - e) On match days, the training sessions of all participating teams must be ended at 12 pm (noon) at the latest.
- 11.8. If a training hall is available, the training schedule must comply with the following minimum requirements:
 - a) A rotation system must be put in place offering an equivalent number of training sessions in the playing hall and in the training hall to each participating team.
 - b) On match days, the teams playing against each other the earliest must be offered the possibility to hold a training session first.
 - c) The teams playing against each other must be offered the possibility to hold a training session at the same time in different halls.

- d) On the day of arrival, the training session of each participating team must last at least one (1) hour. On match days, the training session of each participating team must last at least forty-five (45) minutes.
- e) On match days, the training sessions of all participating teams must be ended at 12 pm (noon) at the latest.

11.9. The training schedule must be communicated in due time to all participating teams. If the participating teams do not intend to use any of the planned training sessions, the respective Member Federation must inform the Host Federation accordingly on the evening prior to the scheduled date of the respective training session at the latest.

11.10. The training facilities must be offered free of charge by the Host Federation to the guest teams.

Teams arrival dates

11.11. The delegation of the guest teams shall arrive at the YAC EURO Qualification tournament venue at least one (1) hour prior to the beginning of the technical meeting.

VII. PLAYERS ELIGIBILITY AND REGISTRATION

Article 12 Nationality

12.1. YAC EURO Qualification matches are carried out as international matches. Players of a team participating in a YAC EURO Qualification must be in possession of the citizenship of the respective country. Proof of nationality (valid passport or national identity card) is required to take part in the YAC EURO Qualification. A player who cannot present either a valid passport or national identity card from the country concerned is not eligible to participate in the respective match(es) of the YAC EURO Qualification.

12.2. In addition, every player participating in a YAC EURO Qualification must be eligible to play for that country in accordance with the applicable IHF Regulations (IHF Players' Eligibility Code).

Article 13 Registration / Official Squad

Official Squad

13.1. Member Federations must submit the list of the players and team officials ("Official Squad List") who will form the basic group of their team during the YAC EURO Qualification matches in writing to the EHF Office nine (9) days prior to the beginning of the respective YAC EURO Qualification.

13.2. The Official Squad List can contain a maximum of twenty-eight (28) players ("Official Squad"). The players (28 or less) listed in the Official Squad List are

the only players eligible to play during the YAC EURO Qualification. Changes/insertions of players in the Official Squad List after the aforementioned submission deadline are not permitted.

- 13.3 The number of team officials in the Official Squad List is not restricted and is not final; changes/insertions of the team officials at a later stage but not later than at the technical meeting (excepted cases specified in article 13.9) before the respective tournament are still possible.
- 13.4. The following information must be submitted with the Official Squad List:
- a) Shirt number of each of the players appearing on the List (from 1 to 99)
 - b) Players' first names, surnames, dates of birth, clubs/nations, body heights, weights, number of international matches, playing position, passport/national identity card numbers
 - c) Colours of the first and second full team kits (dark colours kit/light colours kit), clearly stating colours of shirts and shorts and colours of the first and second kit for goalkeepers
 - d) Team officials' names, surnames, function, letter
- 13.5. If the Official Squad List of a Member Federation is not received by the EHF Office within the set deadline, the Member Federation may be sanctioned according to applicable EHF regulations.

Official Delegation

- 13.6. At the technical meeting, a maximum of sixteen (16) players from the twenty-eight (28) listed players of the Official Squad as well as a maximum of six (6) team officials must be nominated as Official Delegation by each delegation. The valid passports or national identity cards of each of the sixteen (16) players of the Official Delegation must be presented to the EHF delegate(s) at the technical meeting for verification.

Additional announcement of players

- 13.7. If at the technical meeting, a delegation nominates fifteen (15) or less players out of the Official Squad List to be part of the Official Delegation, the delegation is entitled to nominate one (1) additional player from the Official Squad as follows: a written request for additional announcement and the original passport or the national identity card of the additional player must be presented by the delegation to the EHF delegate at 10:00 am at the latest on the respective match day.
- 13.8. Upon confirmation by the EHF delegate of the additional announcement (only after presentation of the original passport or national identity card of the player), the player is added on the match report of the next match of the team.

Replacement of team official

- 13.9. Under exceptional circumstances, the tournament management may, upon request, accept the change of a team official of a participating delegation after the technical meeting.
- 13.10. Additional costs arising from the replacement of team official must be borne by the related Member Federation, apart from the costs of local transports – including the transport from and to the airport at the playing venue – which are borne by the Host Federation.

Match report

- 13.11. The match report must contain the names and numbers of the sixteen (16) players and six (6) team officials of the Official Delegations. The match report is prepared by the Host Federation after the technical meeting based on the Official Delegation forms, is checked by the EHF delegate(s) and handed over to the team officials in charge in due course before the throw-off of the match. One (1) hour prior to the throw-off of the match the team officials in charge must check the pre-prepared match report, confirm the participating players, reduce the number of team officials to four (4) by crossing out up to two (2) team officials listed and sign the match report.
- 13.12. Subject to article 13.7, only the sixteen (16) players announced as Official Delegation during the technical meeting prior to the tournament are allowed to play in the respective YAC EURO Qualification tournament matches.
- 13.13. Only the four (4) officials of the match report not crossed out are eligible to be in the substitution area during the match of the respective YAC EURO Qualification tournament.

Eligibility to participate

- 13.14. Players not meeting the eligibility criteria defined in article 12 and/or not registered in accordance with the present article 13 and/or by the announced date are not eligible to participate in the respective YAC EURO Qualification.
- 13.15. Each player has to be released by the respective Member Federation on the day after the last match day of the tournament at the latest.

Player's replacement

- 13.16. Player's replacement shall not be permitted at any stage within the frame of YAC EURO Qualification matches and tournaments.

Additional announcement of players in Qualification matches

- 13.17. If at the technical meeting, a delegation nominates fifteen (15) or less players out of the Official Squad List to be part of the Official Delegation; the

delegation is entitled to nominate one (1) additional player from the Official Squad under the following conditions:

The delegation must inform the EHF Office and the EHF delegate on the additional announcement of a player by handing in or sending by fax the duly completed, stamped and signed official form for additional announcements as well as the passport or national identity card of the additional player (original or copy). The information shall be submitted (handing in or fax sending) to the EHF Office and the EHF delegate at the latest six (6) hours prior to the match.

- 13.18. If a copy of the passport or national identity card of the additional player(s) is sent/presented to the EHF Office and the EHF delegate, the original passport or national identity card must be presented one (1) hour prior to the throw-off of the next match at the latest to the EHF delegate (supervisor).
- 13.19. Upon confirmation by the EHF delegate of the additional announcement (only after presentation of the original passport or national identity card of the replacing player), the player is added on the official start List/match report of the next match of the team.

Participation of suspended and/or players not eligible to participate

- 13.20. The use of a player who has been suspended and/or is not eligible to play in any YAC EURO Qualification match must be sanctioned in accordance with the applicable EHF Legal Regulations and EHF List of Penalties.

VIII. KIT (PLAYERS' CLOTHING – SHIRTS AND SHORTS)

Article 14

Team kits requirements

- 14.1. Each team is required to have at least one (1) full team kit in light colours and one (1) full team kit in dark colours for the matches of the YAC EURO Qualification. Blue and red are considered dark colours. In case of multi-coloured shirts in any of the full team kits, only one of the colours – and not the main colour – can be repeated in the other full team kit.
- 14.2. Goalkeepers' kit must differ from the kit of their teams' court players and from the court players' kit and goalkeeper kit of the opposing teams, in both dark colour and light colour kit options.
- 14.3. The colours of the full team kits (at least one (1) light colour option and one (1) dark colour option) intended to be used must be provided to the EHF Office together with the Official Squad List, nine (9) days prior to the beginning of the respective YAC EURO Qualification.
- 14.4. The full team kits (at least one (1) light colour option and one (1) dark colour option) of each team must be presented at each technical meeting prior to the YAC EURO Qualification tournament for final approval by the EHF delegate(s).

Choice of kit

- 14.5. The EHF delegate(s) defines the kits with which the teams will play for each tournament match in a “kit plan” upon coordination with the delegations representatives during the technical meeting taking place before the beginning of the tournament. The “kit plan” must be respected by each participating team.
- 14.6. The EHF delegate(s) of each match is allowed to request any of the teams to play with another approved full team kit than the one specified in the “kit plan” if the EHF delegate considers that the colours of the team’s pre-defined kits are likely to cause confusion. The teams must comply with the EHF delegate’s instruction accordingly.
- 14.7. Any EHF Official (EHF delegate or EHF referee) of the match is allowed to request any of the team officials to change their clothing, if the EHF Official considers that colours of the team official’s clothing are likely to cause confusion, in particular with the court players of the opposing team. The team officials must comply with the EHF Official’s instruction accordingly.

Players’ numbers

- 14.8. During the entire duration of the YAC EURO Qualification, the players must wear the same shirt numbers than the ones announced during the technical meeting, regardless of their position (goalkeeper or court player).
- 14.9. The players’ shirts numbers must be affixed on the back and front of each player’s shirt. The numbers must be clearly legible, must range from 1 to 99 and be at least 20 cm high on the back and at least 10 cm high on the front. The colour of the number must contrast clearly with colour of the shirt.

Additional requirements

- 14.10. During the teams’ line-up, the entire team must wear identical clothing either the approved full team kit to be worn during the match or tracksuits (except goalkeepers).
- 14.11. During the matches of the YAC EURO Qualification:
 - a) The court players and the goalkeepers must wear the full team kit defined in the “kit plan” prepared at the technical meeting. The number of each player must appear on their shirts as defined hereabove.
 - b) Players are allowed to wear thermo-trousers as long as all thermo-trousers worn by the players of a team have the same colour.
 - c) The team officials in the substitution area must wear clothing having clearly distinct colour(s) from the colour(s) of the opponent team’s playing kit.

Article 15

Advertising on players' kit

- 15.1. Subject to the restrictions mentioned hereunder, advertising on players' kits is allowed.
- 15.2. Advertising related to drugs, pornography or spirits is strictly forbidden on the players' kits.
- 15.3. Advertising shall not cover the players' numbers on the players' kits.
- 15.4. For any advertising on kits during a YAC EURO Qualification, the provisions and restrictions laid down in the Advertising on Clothing Regulations must be respected.
- 15.5. The Host Federation must inform the Member Federations of the guest teams and the EHF Office of any restriction or ban regarding advertising on players' kit in due time before the beginning of the YAC EURO Qualification.

Sleeves advertising

- 15.6. Sleeves of the players' shirts must be reserved for EHF advertising. Any other type of advertising and/or writing on the sleeve is forbidden.
- 15.7. The EHF advertising badges to be fixed on the players' shirts sleeves are provided to the participating Member Federations in due time prior to the respective YAC EURO Qualification.
- 15.8. The participating Member Federations are responsible for the fixing of the advertising badges provided on the sleeves of their team players' shirts.
- 15.9. The team official(s) in charge must ensure that the EHF advertising badges are properly fixed on each player's shirt sleeve in due time prior to each match.
- 15.10. The EHF informs the participating Member Federations if the aforementioned EHF right to sleeve advertising will not be used at least six (6) weeks prior to the beginning of the respective YAC EURO Qualification.

Non-obedience of the applicable points

- 15.11. Non-obedience of one or more of the provisions stated here above, and/or of the Advertising on Clothing Regulations, may be referred to the competent EHF legal body, which will decide on appropriate measures in accordance with the applicable EHF regulations, including the EHF Legal Regulations and the EHF List of Penalties. In addition the respective Member Federation may be required to reimburse all damages occurred.

IX. MATCH PROCEDURE

Article 16

Laws of the game

- 16.1. YAC EURO Qualification matches are played in conformity with the applicable Rules of the Games promulgated by the International Handball Federation (IHF) subject to the following specifications:
- a) Teams can play with up to sixteen (16) players
 - b) Chairs instead of benches are installed in the substitution area
 - c) The requirements concerning the substitution area set-up defined in enclosure 2 prevail

Article 17

Technical meeting

- 17.1. A technical meeting must be carried out in a meeting room of the guest team hotel or of the playing hall one (1) day before each YAC EURO Qualification match/tournament date or at 10am at the latest on the respective YAC EURO Qualification match/tournament date if the respective match starts after 15:00hrs.
- 17.2. The Host Federation must ensure the availability of a meeting room in the guest teams hotel or in the playing hall at the required date and time. The Host Federation must support the administrative organisation of the technical meeting and must provide the necessary equipments and materials for such meeting.
- 17.3. The technical meeting is conducted by the EHF delegate(s) of the tournament and the head of organisation at the venue. At least one (1) representative of each playing team and the team guides (guest teams' responsible persons) must attend it. The EHF referees of the tournament may be present at the technical meeting.
- 17.4. The technical meeting must be carried out in English. The Host Federation must ensure the presence of a translator during the technical meeting, if required.
- 17.5. During the technical meeting, each delegation must:
- a) Nominate its Official Delegation composed of a maximum of sixteen (16) players from the twenty-eight (28) players of the Official Squad List and six (6) team officials and announce the respective player's shirts numbers. Later change of player's shirt numbers is not allowed. The team officials must be assigned letters ranging from A to F.
 - b) The team official in charge must complete all fields of the Official Delegation form accordingly, must sign it and must hand it over.
 - c) Present a valid passport or national identity card for each of the players nominated as part of the Official Delegation.
 - d) Present the full team kits. One (1) piece of each full team kit (dark colour option and light colour option) must be brought along.

- e) Confirm the music of the national anthem of the respective country.
- 17.6. The full team kits of each team must be checked and approved by the EHF delegate(s) at the technical meeting. The EHF delegate(s) define the kits with which the teams will play for each tournament match in a “kit plan” upon coordination with the delegations representatives.
- 17.7. The Official Delegation forms presenting the list of players and team officials nominated as Official Delegation and their respective numbers or letters must be checked with the players’ passport or national identity card, be approved and signed by the EHF delegate(s) at the technical meeting.
- 17.8. The topics dealt with during the technical meeting include (without limitation):
- technical matters of the game
 - security concept of the complete event (security inside and outside the playing hall, separation of the opposing fan sectors, medical emergency resources, etc.)
 - venue set-up (floor, judges’ table, support table, etc.)
 - press conference (time, place, participants) – optional
 - pre-match and post-match procedure (line-up, players’ presentation, etc.)
 - side events (banquet, etc.)
 - organisational matters (VIP guests of guest teams, etc.)

Article 18

A. Pre-match procedures

Warm-up

- 18.1. In due time before the start of a YAC EURO Qualification match, the playing court must be made available to the players of the two playing teams for warm-up.
- 18.2. Upon EHF referees’ instructions to do so (twelve (12) minutes before the throw-off of the match at the latest), each player being on the playing court for the warm-up must immediately leave the playing court.

Match report preparation

- 18.3. The match reports containing the names of the players and officials of the teams Official Delegations as well as their respective numbers or letters are prepared by the Host Federation after the technical meeting based on the Official Delegation forms. They are checked by the EHF delegate(s) and handed over to the team officials in charge in due course before the throw-off of the respective match.
- 18.4. One (1) hour before the throw-off of the match, the pre-prepared match report and the names of the Official Delegation of the playing teams must be checked and confirmed by the team officials in charge. Moreover, the team officials in charge must reduce the number of team officials to a maximum of four (4) by crossing out up to two (2) team officials listed. Only those four (4) officials are eligible to be in the substitution area during the match.

- 18.5. The match report must be signed by an official of each team and be handed over to the EHF delegate(s) fifteen (15) minutes prior to the throw-off of the match.
- 18.6. The EHF delegate coordinates and is responsible of the match report procedure before the throw-off.

Teams' line-up

- 18.7. Each player of the playing teams must be ready for the official teams' line-up ten (10) minutes prior to the official throw-off of the match.
- 18.8. Before entering the playing court for the official teams' line-up, the players have to follow both the EHF referees' and the floor manager instructions and gather at the defined collection point (pre-defined corner of the playing hall surrounding area).
- 18.9. Once the EHF referees have given the playing teams the instruction to gather, none of the player is allowed to leave the playing court area.
- 18.10. The pre-match procedure must be started with the EHF protocol flag to be presented by four (4) children.
- 18.11. The players must enter the playing court, starting with the team captain following the respective EHF referee and "mascot child" carrying the flag of the teams' country. The players of the team entering second on the playing court must pass by the first team in the centre of the court and slap hands to the other team players before taking their line-up position (enclosure 3).
- 18.12. The following fair-play announcement must be read by the announcer in English and optionally in the official language of the country of the Host Federation once the teams lined-up, before the throw-off:

"To ensure fair conditions for all players, officials and referees and in the interest of the sport of handball we kindly request you, the spectators, to support your team in a fair manner and to show a positive attitude towards all participants and spectators, Thank you."

Pre-match procedure schedule

- 18.13. The detailed pre-match procedure schedule of the EHF YAC EURO Qualification matches is the following:
- 10:00 Flag mascots, referees, teams ready at the entry meeting point
 - 09:00 Start of the protocol flag presentation by four flag presenting children
 - 08:30 Line-up of Team A/B (team seating in the first substitution area after the players' entrance point)

- 08:00 Line-up of Team B/A
- 07:30 Introduction of Team A – players and officials
- 06:00 Introduction of Team B – players and officials
- 04:30 Introduction of the referees, EHF officials
- 04:00 National anthem of Team A
- 02:45 National anthem of Team B
- 01:30 Fair play announcement/parallel with final match preparations of the teams
- 00:00 Throw-off/Order by EHF delegate supported by the floor manager

18.14. Further details and information about the pre-match procedure is provided to the participating Member Federations in enclosure 3. Additional information may also be provided by the EHF before the beginning of the EHF YAC EURO Qualification or during the respective technical meeting (via the EHF delegate(s)). The additional information may contain modifications to the schedule mentioned under article 18.13 due to the practicalities of each venue and each match.

18.15. Instructions regarding pre-match procedure given by the floor manager and/or the EHF delegate(s) in the playing hall before each match prevail and must in any case be followed by any persons involved in the pre-match procedure.

18.16. The Host Federation must ensure that the pre-match procedure is carried out in accordance with the present Regulations (including enclosure 3) and the EHF/EHF Officials' instructions communicated from time to time before the match.

B. Post-match procedures

Handshake and line-up

18.17. Immediately after the end of an EHF YAC EURO Qualification match, the team officials must carry out an informal handshake with the team officials of the opposing team.

18.18. After the public announcer's announcement of the teams' line-up, the playing teams must line-up in the centre of the playing court facing the judges' table according to enclosure 4 and must thereafter carry out the official passing-by handshake with the opposing team players.

Mixed zone

18.19. A mixed zone may be set-up by the Host Federation.

- 18.20. The Host Federation ensures that the mixed zone area, if set-up, comply with the requirements defined in articles 39.5 to 39.8, is safe and not accessible by the general public or any other unauthorised people.
- 18.21. After the end of each YAC EURO Qualification match, all players and officials of each playing team (physiotherapists and doctors excepted) must pass through the mixed zone, if set-up. They must be available for interviews to the TV stations, written press, radio reporters and the website journalists.
- 18.22. The players, team officials and media representatives must comply with any instruction regarding the mixed zone provided by the Host Federation.

Post-match press conference

- 18.23. If foreseen by the Host Federation or requested by the EHF, an official post-match press conference takes place in the playing hall fifteen (15) minutes after the end of each YAC EURO Qualification match. Alternatively interviews may be carried out in front a flash board close to the playing court, on the playing court surrounding area or in the corridor immediately after the end of each YAC EURO Qualification match.
- 18.24. The head coach of each playing team together with one (1) key player must take part to the post match conference/interviews, if any.
- 18.25. The post-match press conference/interviews must be held in English as first language or should be translated into English.
- 18.26. If foreseen by the Host Federation or requested by the EHF, the Host Federation at the venue must ensure the organisation of a post-match press conference/interviews in accordance with the present Regulations and any further instructions communicated by the EHF or the EHF delegate(s) of the match. The Host Federation must also ensure the attendance of the relevant players and coaches to the press conference/interviews.

Match report

- 18.27. The match report completed must be verified and signed by the EHF delegate(s) and the EHF referees. It must be handed over by the EHF delegate to the responsible person within the delegation of the Host Federation.

Transmission of results and match report

- 18.28. The Host Federation must communicate the half-time result, the final result as well as the number of spectators of each EHF YAC EURO Qualification match to the EHF Office by sms (+436644105243) no later than fifteen (15) minutes after the end of the match.
- 18.29. The Host Federation must communicate the match report to the EHF Office by fax no later than one (1) hour after the end of the match.

C. Post-match specific ceremonies

Banquet

18.30. On the last day of a YAC EURO Qualification tournament, a banquet or similar event should be organised by the Host Federation. The players and officials of the guest teams, as well as the EHF Officials should attend such banquet as a gesture of friendship and courtesy.

X. PARTICIPATING DELEGATIONS

Article 19

Number of delegation members

- 19.1. Each participating Member Federation may travel to a YAC EURO Qualification tournament venue with a delegation (including players and officials) of a maximum of twenty-four (24) members.
- 19.2. Any exception to the foregoing must be requested in writing to the Host Federation in due time prior to the beginning of each YAC EURO Qualification and is subject to the EHF prior approval. EHF decisions are final.
- 19.3. The respective financial terms are defined under section XIX (Financial Provisions) of the present regulations.

XI. RESPONSIBILITIES

Article 20

Responsibilities of the Member Federations

- 20.1. The Member Federations are legally and financially accountable towards the EHF in respect of their delegation and team participating in the YAC EURO Qualification. In particular, the Member Federations are accountable for the conduct of their players, officials, other delegation members, supporters and of any person having a function in the Member Federation and/or carry out a function at a match on behalf of the Member Federation. The Member Federations may be sanctioned accordingly.
- 20.2. The Host Federation is responsible for security and order before, during and after the tournament. The Host Federation may be called to account for incidents of any kind.

Additional responsibilities

- 20.3. The EHF informs the Member Federations participating in the YAC EURO Qualification about any further guidelines, directives or decisions related to the YAC EURO Qualification to be respected and provide them with all relevant documents in due time.

XII. INSURANCE

Article 21

General principles

- 21.1. Everyone involved in the YAC EURO Qualification is responsible for its own insurance cover.
- 21.2. The participating Member Federations are responsible for and undertake to conclude all necessary and adequate insurance cover, including accident and health insurance, for their delegation members, including players, technical staff and officials, at their own expense for the whole duration of the YAC EURO Qualification.

Host Federations

- 21.3. The Host Federations are responsible for the insurance cover of the sites used for the YAC EURO Qualification including hall, facilities and official zones. If the Host Federations are not the owner of the hall used, they are also responsible for ensuring that the hall owner and/or tenant in question provides a fully comprehensive insurance cover, including third-party liability and property damage.
- 21.4. In addition to article 21.2, the Host Federations must conclude at their own expense adequate insurance cover (including cancellation) for all risks arising from organising and staging the respective YAC EURO Qualification tournament, in accordance with their responsibilities. The insurance cover must include third-party liability insurance coverage and must cover the possible loss or damage of the materials provided by the EHF.

EHF

- 21.5. The EHF is responsible for the accident and health insurance of the nominated EHF Officials for the duration of their assignment.

Further requirements

- 21.6. Claims for damages against the EHF are expressly excluded. Anyone involved must hold EHF harmless from any and all claims for liability arising in relation to the execution of single matches or any other events in connection with the YAC EURO Qualification.

XIII. EXCLUSIVITY

Article 22

EHF partners exclusivity

- 22.1. The exclusivity of the EHF partners during the YAC EURO Qualification must be complied with by all Member Federations, delegations, individuals and EHF Officials participating in the YAC EURO Qualification.

- 22.2. The names and the respective categories of products/services of the EHF partners as well as the necessary measures and restrictions to be taken by all Member Federations, delegations, individuals and EHF Officials participating in the YAC EURO Qualification are communicated by the EHF in due course prior to the beginning of the YAC EURO Qualification.
- 22.3. Noncompliance with the required measures and restrictions in relation to the EHF partner product/service exclusivity or any other kind of violation of the EHF partners exclusivity during the YAC EURO Qualification must be sanctioned according to the EHF Legal Regulations and the EHF List of Penalties. In addition, the respective individual/entity may be required to reimburse all damages occurred.

XIV. CHOICE OF VENUE

Article 23

General provisions

- 23.1. The Host Federations is responsible for staging and organising the YAC EURO Qualification tournament in a venue complying with the criteria/requirements defined herein and in any other applicable EHF regulations and manual.
- 23.2. The playing venues shall be proposed by the Host Federations to the EHF and shall be subject to EHF approval following, if necessary, one or more inspections.
- 23.3. If a venue is not approved by the EHF, the Host Federation must immediately propose another venue able to meet all required criteria and provide the EHF Office with the relevant documentation.
- 23.4. If the second venue proposed by the Host Federation does not meet the required criteria or if a venue is not proposed within the required deadline, the organization rights may be transferred to another participating Member Federation by the EHF. The EHF decision in this matter is final.

Choice of playing halls

- 23.5. YAC EURO Qualification tournament must be played only in playing halls which have been expressly approved by the EHF following, if necessary, one or more inspections.
- 23.6. If not already approved by the EHF, the playing halls in which the Host Federation intends to stage the YAC EURO Qualification tournament must be presented by the Host Federation to the EHF two (2) months before the beginning of the YAC EURO Qualification. The Host Federation must send the EHF Office the playing hall documentation requested by the EHF, including (without limitation) photos of the playing hall and the official playing hall form.

23.7. The Host Federation must present playing halls meeting the criteria defined herein, in other applicable EHF regulations and manuals and fulfilling the specific requirements of each tournament (expected number of spectators, security risks, etc...).

Infrastructure criteria

23.8. The YAC EURO Qualification playing halls must meet in particular the following infrastructure criteria:

- A base area of at least 45m x 25m
- Two (2) score boards (article 27.5)
- Catch net equipment (24m x 7m)
- Six (6) dressing rooms of at least 20m². Four (4) for the teams, two (2) for the referees with showers and toilets. The size does not include the showers and toilets for the teams' dressing rooms. It does for the referees' dressing room.
- Lighting: min 800 LUX
- Internet access
- An anti-doping facility
- Heating and ventilation or air-conditioning
- Mobile phone signal

Choice of training halls

23.9. Training sessions of the teams participating in the YAC EURO Qualification tournament must be played in the approved playing hall and, optionally, in a training hall which has been expressly approved by the EHF following, if necessary, one or more inspections.

23.10. If not already approved by the EHF, the training halls which are intended to be used for the YAC EURO Qualification tournaments must be presented by the respective Host Federation to the EHF two (2) months before the beginning of the YAC EURO Qualification. The Host Federation must send the EHF Office the training hall documentation requested by the EHF, including (without limitation) photos of the training hall.

23.11. The Host Federation must present training halls meeting the criteria defined herein and in other applicable EHF regulations and manuals. The following minimum infrastructure criteria are required:

- A base area of at least 44m x 22m
- Fixed goals
- A floor with handball lines and an even and undisturbed surface (sport floor)
- No metal construction, equipment of other sports or similar objects must be installed on, above or close the playing court of the training hall
- Two (2) dressing rooms of at least 15m² with showers and toilets

Choice of hotels

- 23.12. The Host Federation must organise and reserve hotel rooms at the venue for the guest teams and of for the EHF Officials. The guest teams and EHF Officials hotels must be expressly approved by the EHF following, if necessary, one or more inspections.
- 23.13. The Host Federation must send all necessary information about the hotels proposed to accommodate the guest teams and the EHF Officials at the venue within the deadline announced by the EHF to the Host Federations in due time prior to the beginning of the YAC EURO Qualification.
- 23.14. Hotels of the EHF Officials and of the guest teams must meet the following criteria:
- Three (3) stars minimum (international standard)
 - Availability of single rooms and double rooms with twin beds
 - Distance to the playing hall : maximum 25 km/45 min
- 23.15. Hotels of the EHF Officials and of the guest teams must not be the one where the guest team(s) fans stay. Exception may be granted by the EHF upon a respective request.
- 23.16. The EHF has the right, at the Host Federation's costs, to change the EHF Officials and/or the guest teams hotels once on site, if the minimum criteria defined herein or further required by the EHF are not met by the hotels initially proposed and approved.

Article 24 Inspections

- 24.1. The EHF may, at its own discretion, carry out venue inspections (playing hall/training hall/hotels) at any time before and during the YAC EURO Qualification to check whether the required criteria have been and are still being met.
- 24.2. A standard EHF inspection lasts up to two (2) days and is followed by a meeting with all parties involved. An official report is drafted by the EHF venue inspector which must be signed by the inspector and the Host Federation. The conclusions of the report may be the following:
- **Approved:** playing hall, training hall, hotels of the venue in good condition fulfilling the required criteria; venue accepted without further remark by the EHF.
 - **Approved under conditions (only for a first inspection):** playing hall, training hall and/or hotels of the venue not fulfilling some of the required criteria; improvement necessary. Amendments and possible measures are presented by the EHF. A timetable for implementation and a date for a second inspection must be agreed by the parties involved.
 - **Not approved:** playing hall, training hall and/or hotels of the venue not meeting the required criteria and/or the technical, facilities or

security standards. Improvements impossible due to time factor or budgetary restrictions of the Federation. Venue cannot be used.

24.3. During an EHF inspection, the Host Federation has the following obligations and duties:

- a) The head of organisation of the YAC EURO Qualification tournament in the Host Federation must be present during the inspection(s). She/he must be in command of the English language. The local persons in charge of individual topics (playing hall, security, etc.) must also be present for the entire duration of the inspection(s).
- b) Local transport, full board and accommodation (if necessary) of the EHF venue inspector must be organised by the Host Federation at the Federation's expenses. In case of a second inspection, all other inspection related costs including the travel costs of the EHF venue inspector to and from the venue and the daily allowances must be additionally borne by the Host Federation.

Article 25

Non-conformity

25.1. Cases of non-conformity with the required infrastructure criteria may be referred to the competent EHF legal body, which will decide on appropriate measures in accordance with the applicable EHF regulations, including the EHF Legal Regulations and the EHF List of Penalties.

XV. VENUE SET-UP

Article 26

General provisions

26.1. The Host Federation staging and organising an YAC EURO Qualification tournament is responsible for the organisation of the matches including the set-up of the venue in accordance with the requirements defined herein, in any other applicable EHF regulations and manuals and otherwise by the EHF.

Article 27

Basic set-up

27.1. The following basic equipment must be prepared and set-up in the playing hall for each YAC EURO Qualification match by the Host Federation:

Judges' table –Substitution area

27.2. A judges' table as well as substitutes' chairs must be set-up and installed in the playing hall. Additionally a support table may be set-up and installed.

27.3. The size, position and other requirements concerning the judges' table, support table, substitutes' chairs and the overall substitution area defined in enclosure 2 must be complied with.

Time-keeping and score-taking apparatus

- 27.4. For all YAC EURO Qualification matches, the playing halls must be equipped with an electric time-keeping (counting 0 to 30 minutes for each half) and score-taking apparatus which can be read without difficulty and be operated from the judges' table. It is the official time-keeping apparatus and must be in full working order prior and during matches.

Score boards

- 27.5. For all YAC EURO Qualification matches, the playing halls must be equipped with two (2) score boards on each short side of the halls. The score boards must indicate at least the score, nations, time, playing time (counting 0 to 30 minutes for each half), 2 minutes suspensions. All indications must be synchronised between the two (2) boards.

Reserve clock

- 27.6. As a reserve, a large clock (approx. 25 cm in diameter) with minute and second hands must be available at the judges' table.

Match cards

- 27.7. A sufficient number of cards (size A4) matching EHF sample design must be at the disposal of the time/score-keeper for noting the numbers of the suspended players and the end of the suspension period. These cards must be placed on the judges' table, where visible and in a vertical position, clearly legible for both playing teams.
- 27.8. Six green cards (size A5) showing the capital letter "T" must be at the disposal of the time-keeper for the team time-outs. They are handed over to the responsible members of the respective playing team at the beginning of each half-time of the regular playing time.

Flags

- 27.9. The flags of the countries of the participating teams, of the EHF referees, of the EHF delegate(s) and of the EHF representative(s) must be hanged in the playing hall in a visible place.

Floor

- 27.10. If possible, a floor with handball lines only should be used during YAC EURO Qualification matches.

Seats for disqualified players

27.11. Seats in the spectators' stands must be reserved by the Host Federation for the players disqualified during the matches of the YAC EURO. A person nominated by the Host Federation must supervise those seats and ensure that the disqualified players remain in the defined stand area until the end of the draw for the anti-doping controls or, if no draw takes place, until the final whistle of the respective match.

Advertising set-up, removal and storage

27.12. The Host Federation is responsible for the correct set-up, removal and storage of all allowed advertising, including EHF advertising.

27.13. Floor advertising (stickers) and board advertising on and around the playing court are allowed under the conditions defined herein.

27.14. The Host Federation must set-up the advertising on and around the playing court in accordance with the following requirements and the graphic to be found in enclosure 5:

- a) A maximum of eleven (11) floor advertising – including the middle circle sticker - may be affixed on the playing court.
- b) Only two (2) floor stickers may be affixed in the playing court surrounding area. They must be reserved for the floor supplier and must be placed on the left side of each goal.
- c) The floor stickers must not be slippery. They must be made of material adequate to the handball practice.
- d) Advertising boards of 3m (large) x 1m (height) are allowed along the two short sides of the playing court and the long side of the playing court opposite the judges' table/TV camera. One (1) board of 6 m (large) in the middle the long side of the playing court opposite the TV camera must be reserved for EHF advertising.

27.15. The floor and board advertising must have the shape and the size defined in the graphic to be found in enclosure 5. 3-dimensional, luminescent or fluorescent advertising must be subject to EHF prior approval.

27.16. If the floor advertisements cause difficulties to the players or cause interruptions of the match, the Host Federation must remove them on request of the EHF delegate(s).

27.17. If the EHF uses its advertising right, the advertising material of the EHF, respectively of the EHF partners, is delivered to the Host Federation one (1) week prior to the beginning of the YAC EURO Qualification at the latest.

27.18. The Host Federation must ensure that EHF advertisements are not covered by spectators, organiser's staff, photographers or materials during the YAC EURO Qualification matches. The visibility of the EHF advertisements must not be impeded by any obstacle.

27.19. The EHF advertisements must be set-up for the entire duration of the tournament.

VIP facilities

27.20. A VIP room must be available in the playing hall during the YAC EURO Qualification tournament. Soft drinks, water (still and sparkling) and snacks must be offered free of charge in the VIP room.

Anti-Doping facility

27.21. An anti-doping infrastructure complying with the WADA Anti-Doping Code and the EHF Regulations for Anti-Doping applicable at the date of the beginning of the YAC EURO Qualification must be available in the playing halls during the YAC EURO Qualification tournaments. Such infrastructure must include, as further defined in enclosure 7:

- An anti-doping room of at least 10m² with working infrastructure (table, chairs, control equipment, etc.) for the anti-doping control staff and a refrigerator
- A direct access to a toilet and a waiting room

Temperature

27.22. The minimum temperature in the playing hall must be 18°C.

Article 28 Security

28.1. The Host Federation must ensure the good order, the safety and security of all participants (players, officials, spectators, staff etc...) before, during and after the YAC EURO Qualification tournament.

28.2. The Host Federation must make available necessary security staff, first-aid teams and any other personnel required to ensure the good order, the safety and security of all participants in accordance with the standards set by the EHF Rules on Safety and Security Procedure.

28.3. All necessary and adequate measures of security and safety including, as a minimum, an ambulance with the required personnel and a first aid team to be present in or in front of the playing halls during the entire tournament (matches sessions) and the measures defined in the EHF Rules on Safety and Security Procedure must be implemented. Those measures must be co-ordinated with the persons in charge of security services and the EHF delegate(s) of the tournament.

28.4. The Host Federation may be held responsible of incidents of any kind and may be sanctioned according to the EHF applicable regulations.

Article 29

Staff

- 29.1. The Host Federation must make available all necessary and adequate personnel to stage and organise the respective YAC EURO Qualification tournament in accordance with the requirements defined herein, in the applicable EHF regulations and manuals and otherwise by the EHF, respectively the EHF partners, and/or by the TV host broadcaster. Moreover, personnel must be made available to support the YAC EURO Anti-Doping Official.
- 29.2. In due time prior to the beginning of the YAC EURO Qualification, the Host Federation must nominate person(s) in charge to be responsible, on behalf of the Federation, of the following area/persons prior, during and after the respective YAC EURO Qualification tournament:
- Guest team (team guides)
 - EHF delegate(s)/referees/representative
 - Floor/Protocol procedures (floor manager)
 - Security
- 29.3. The Host Federation must also nominate the following persons, acting on behalf of the Federation, in due time prior to the YAC EURO Qualification tournament:
- A head of organization
 - A time-keeper
 - A score-keeper
 - An announcer
- 29.4. The respective obligations and duties of the persons nominated according to articles 29.2 and 29.3 are defined in enclosure 6. The Host Federation must ensure that all duties and obligations defined under enclosure 6 are fulfilled by the respective persons.
- 29.5. The Host Federation is responsible and legally and financial accountable towards the EHF of the work and/or conduct of any person nominated, employed, chosen according to the present regulations.

Article 30

Public relations material

- 30.1. The Host Federations are expected to distribute promotional material for the YAC EURO Qualification tournament they stage, such as posters and flyers in the local institutions, shops, schools etc.
- 30.2. The Host Federations should create and print an official programme magazine with information on the venue(s), the event and the participating teams of the respective YAC EURO Qualification. The magazine should be distributed in the playing hall.

Article 31

Non-compliance

- 31.1. Non-compliance with the applicable requirements and obligations regarding YAC EURO Qualification organisation, including playing-hall infrastructure, equipments and set-up and availability of the required personnel, may be referred to the competent EHF legal body, which will decide on appropriate measures in accordance with the applicable EHF regulations, including the EHF Legal Regulations and the EHF List of Penalties.

XVI. TICKETS – ACCREDITATIONS

Article 32

- 32.1. The Host Federations are responsible of the ticketing and of the accreditation system of the YAC EURO Qualification tournaments.

Access control and accreditation system

- 32.2. The Host Federation must organise a clear access control to the playing court area as well as to all other playing hall area not to be accessed by the spectators. Only EHF Officials, delegations members, Federations' officials, ceremony/event staff, the official photographer, medical and security staff as well as a specific number of media representatives and other personnel officially approved by the Host Federation must be authorised to access the playing court area and to stay next to the playing court area during the match.
- 32.3. The access control must be organised through an accreditation system (e.g. cards or coloured badges defining the accessible playing hall areas).

Guest teams

- 32.4. The Host Federation must make available to the Federations of the guest teams ten percent (10%) of the admission tickets (against payment of the customary local price, if the access to the playing hall is not free). At least five (5) of those tickets per guest team must be with VIP access.
- 32.5. The Member Federations of the guest teams must order match tickets in writing to the Host Federation specifying the exact number of wanted tickets and must pay the respective price (if the access to the playing hall is not free) no later than two (2) weeks prior to the beginning of the respective tournament. The recipients' names of the VIP tickets must be provided at the technical meeting, one (1) day prior to the tournament at the latest.
- 32.6. The tickets ordered by the Member Federations of the guest teams must be made available by the Host Federation upon arrival of the guest teams' delegations or at the technical meeting.

- 32.7. If the Host Federation does not receive a tickets order and/or if relevant, the respective payment within the required deadline, the Host Federation can use/sell the tickets reserved for the guest teams without any restriction.
- 32.8. Seats in the stands of the playing hall must be reserved (free of charge) by the Host Federation for the participating teams during the matches of the other teams of their respective YAC EURO Qualification group.

EHF Officials

- 32.9. The Host Federation must provide the EHF Officials (delegate(s), referees, representative, office staff, etc.) with an accreditation given access to all playing hall areas upon their arrival.

Media representatives

- 32.10. The Host Federation must invite local and international media to the tournament.
- 32.11. Should the Host Federation wish to refuse a request for media accreditation from a foreign media representative, the Host Federation must consult the EHF beforehand. The EHF has the right to grant a request for media accreditation from a foreign media representative. EHF decision is final.
- 32.12. The Host Federation must send to the EHF Office (media@eurohandball.com) the list of the media accredited for the tournament in due time before the beginning of the tournament. The EHF has the right to refuse any accreditation request.
- 32.13. The Host Federation must, upon request, provide the local and international media representatives approved by the EHF with accreditations giving them access to any room reserved for media, if any, upon their arrival.
- 32.14. The journalists accompanying the guest teams must apply for such an accreditation at least three (3) days prior to the beginning of the tournament.

EHF / EHF partners

- 32.15. Upon request, the Host Federation must make available to the EHF or to the EHF partners a maximum of ten (10) VIP tickets/accreditation free of charge. Those VIP tickets must offer an excellent visibility on the playing court.
- 32.16. The EHF orders the VIP tickets from the Host Federation no later than six (6) weeks prior to the beginning of the respective tournament.
- 32.17. Upon EHF request, the VIP tickets must be sent directly to the EHF partners or be made available at the tickets/accreditation counter of the home team in the playing hall. In the latter case the tickets must be handed out in envelopes showing the company name(s) and the visitor(s)' name(s).

XVII. HOSPITALITY

Article 33

Transport to and from the match venue

- 33.1. The participating Member Federations must organise the travel of their delegations to and from the playing venue. The place of arrival/departure of the delegation must be at a reasonable distance from the playing venue.
- 33.2. Member Federations of the guest teams must inform the respective Host Federation of the exact number of delegation members travelling to the tournament venue and their travel schedule in due time prior to the beginning of the tournament.
- 33.3. The Host Federation organises the travel of the EHF Officials to and from the playing venue upon coordination with the EHF.
- 33.4. The EHF informs the Host Federation of the exact number of EHF Officials travelling to the tournament venue and their travel schedules in due time prior to the match date(s).

Local transport

- 33.5. The Host Federation must organise the local transport of the participating delegations at the venue between the airport/train station, the teams' hotel, the training halls and the playing halls. An adequate number of buses, with a minimum of two (2), with a sufficient number of places (shuttle service) must be at the sole disposal of the participating delegations any time from their arrival at the venue until their departure. Each delegation must at any time be transported separately from the other delegations.
- 33.6. As an exception, the obligation of the Host Federation to organise the transport of the delegations between the hotel and the playing hall and/or the training hall may be conditioned to a respective request of the delegation if the hotels and the playing hall and/or the training hall are situated really closely the one from the other(s). Such exception may be applied by the Host Federation only upon a prior approval from the EHF.
- 33.7. The Host Federation must organise the local transport of the EHF Officials at the venue between the airport/train station, the EHF Officials' hotel, the training hall and the playing halls during the entire competition period as well as during the venue inspection(s). Appropriate transportation must be offered.
- 33.8. Upon EHF request, the Host Federation must organise, upon request, local transport facilities for the EHF partners' representatives. A shuttle service must also be organised by the Host Federation for the media representatives upon request.
- 33.9. The Host Federation must provide the necessary assistance with visa applications to the journalists accompanying the guest delegations.

Lodging

- 33.10. The Host Federation must organise the accommodation of the participating delegations and of the EHF Officials (delegate(s), referees, representative(s), etc.) in hotels meeting the criteria/standards defined in article 23.
- 33.11. The following reservation must be made for each guest delegation:
- 8 double rooms with twin beds for the players
 - 5 single rooms with single beds for the team officials
 - 3 single rooms for additional delegation members
- 33.12. The Host Federation must reserve single rooms for the EHF Officials, except for the EHF referees who may be accommodated in double rooms with twin beds.
- 33.13. Upon EHF request, the Host Federation must reserve single rooms, if possible in a 4-stars hotel for the EHF partners' representatives.

Board

- 33.14. The Host Federation must organise the board (breakfast, lunch and dinner) of the participating delegations and of the EHF Officials in the restaurant of their respective hotels during their stay at the venue.
- 33.15. The Member Federations of the guest teams must inform the Host Federation of the desired menus, the desired meals times and of any food restrictions three (3) days before the beginning of the tournament. The Host Federation must order the meals for the guest delegations accordingly.
- 33.16. A minimum of one and a half (1,5) litre of water per person must be provided free of charge by the Host Federation to each member of each team delegation and to each EHF Official in the dressing rooms during the training sessions and the matches. Water should be provided, when possible, in small bottles of half (1/2) litre without gas.

Side events

- 33.17. The Host Federations must organise a sightseeing trip for the guest delegations and inform the participating Member Federations accordingly in due time prior to the YAC EURO tournament. The Federations of the guest teams not participating in the sightseeing trip must inform the Host Federation accordingly at least five (5) days prior to the date of the planned trip.

XVIII. EHF OFFICIALS

Article 34

Definition

- 34.1. EHF Officials are EHF representatives, EHF delegates, EHF referees, EHF Office staff members as well as any other persons nominated by the EHF in relation with a YAC EURO Qualification tournament.

Code of Conduct

- 34.2. Any EHF Official nominated to participate in a YAC EURO Qualification tournament must sign the EHF Code of Conduct. During their assignment, the EHF Officials are bound by the obligations of the EHF Code of Conduct and the applicable EHF regulations.

Article 35

EHF referees nomination

- 35.1. One (1) to two (2) EHF referee couples are appointed by the EHF for each YAC EURO Qualification tournament, depending on the tournament structure. The appointed EHF referees must acknowledge the EHF nomination and inform the EHF accordingly without delay.
- 35.2. The nominations of the EHF referees for the YAC EURO Qualification tournaments can be withdrawn at the EHF sole discretion. The EHF decisions in matter of referee nomination for the YAC EURO Qualification tournaments are final.
- 35.3. The EHF referees nomination is communicated by the EHF to all parties concerned in due time.

Arrival of referees

- 35.4. The travel arrangements of the EHF referees appointed to an YAC EURO Qualification tournament must be organised by the Host Federations in due time prior to the beginning of the tournament in coordination with the EHF referees. The nominated EHF referees must arrive at the relevant venue on the date and time communicated by the Host Federation.
- 35.5. If any of the referees does not arrive at the tournament venue as planned and organised, the Host Federation must inform the EHF delegate(s) of the tournament. The EHF delegate(s) coordinate(s) further actions to be taken. As a first step, the EHF delegate(s) must contact the EHF Office (mobile number: 0043 664 41 05 243) and report the situation.
- 35.6. The EHF takes the appropriate decisions in consultation with the EHF delegate(s). If the EHF decides to replace the referees, such a decision is final and no protest against the person or nationality of the referee is allowed.

- 35.7. If a solution to play the match(es) cannot be found, the EHF reschedules the match(es) on the next day with newly appointed referees. If the EHF decides to reschedule the match and replace the referees, such a decision is final and no protest against the new playing date and/or the person or nationality of the referee is allowed.
- 35.8. Any costs and expenses incurred, except in case of force majeure, must be borne by the Member Federation(s) of which the referee(s) who failed to appear is/are member(s).

Refusal

- 35.9. If the appointed EHF referees are unable to fulfil a nomination, they must inform the EHF Office without delay by phone and subsequently in writing. In this case, the EHF appoints substitute referees.

Special report

- 35.10. In case of direct disqualifications or any major incidents, the EHF referees have to write an additional detailed report and send it to the EHF Office immediately after the end of the match.
- 35.11. In their report, the EHF referees report in as much detail as possible on any incidents before, during and after the match, such as:
- misconduct of players leading to direct disqualification
 - unsportsmanlike behaviour by officials, members, supporters or anyone carrying out a function at a match on behalf of a Member Federation.
 - any other incidents
- 35.12. Notwithstanding the foregoing, the absence of report on an incident does not prevent the initiation of proceedings by the EHF.

Article 36

EHF delegate(s) nomination

- 36.1. One (1) EHF delegate is appointed by the EHF for each YAC EURO Qualification tournament. If required, depending on the tournament structure and the situation on site, a second EHF delegate may be appointed by the EHF. The EHF decision is final. The appointed EHF delegate(s) must acknowledge the EHF nomination and inform(s) the EHF accordingly without delay.
- 36.2. Nominations of the EHF delegates for the YAC EURO Qualification tournaments can be withdrawn at the EHF's sole discretion. EHF decisions in matter of delegate nomination for the YAC EURO Qualification tournaments are final.
- 36.3. The EHF delegate(s) nomination is communicated by the EHF to all parties concerned in due time.

Arrival of delegate(s)

- 36.4. The travel arrangements of the EHF delegate(s) appointed to an YAC EURO Qualification tournament must be organised by the Host Federation in due time prior to the beginning of the tournament in coordination with the EHF delegate(s). The nominated EHF delegate(s) must arrive at the relevant venue on the date and time communicated by the Host Federation.
- 36.5. If the delegate(s) does not arrive at the tournament venue as planned and organised, the Host Federation must contact the EHF Office (mobile number: 0043 664 41 05 243) and report the situation.

Refusal

- 36.6. If the appointed EHF delegate is unable to fulfil a nomination, he/she must inform the EHF Office without delay by phone and subsequently in writing.
- 36.7. In this case, the EHF appoints a substitute delegate.

General responsibility

- 36.8. The EHF delegate acts on behalf of the EHF.
- 36.9. When on duty, the delegate must always carry a copy of the respective EHF competitions regulations as well as the IHF Rules of the Game.
- 36.10. The EHF delegate verifies and ensures the orderly conduct of the tournament before, during and after the tournament. In particular he/she supervises the conduct of the matches and prevents any occurrences that may lead to a protest or a repetition of a match following EHF requirements. If necessary, the EHF delegate acts as mediator.
- 36.11. The EHF delegate verifies and ensures the correct venue set-up by the Host Federation before, during and after the match. In particular, he/she supervises the set-up of the judges' table, support table, flags and all required equipment and of the advertising in the playing hall. Moreover the EHF delegate controls that all required measures to maintain the security and safety of all involved persons are taken.
- 36.12. The EHF delegate guides and supports the referees, observes and assesses their performance. However, a delegate is not a chief referee. Responsibility on the playing area rests solely with the EHF referees.
- 36.13. Nonetheless, the EHF delegate must interrupt the match if necessary and bring errors that may lead to a protest to the EHF referees' attention. Errors in this context do not mean decisions made by the referees on the basis of their observation of facts. The delegate must not make decisions but only make recommendations.
- 36.14. The EHF delegate must always sit at the judges' table to have a good view of the substitution area at any time and to be able to intervene if necessary.

Special report

- 36.15. The EHF delegate must control that all participating entities and persons respect the EHF rules and regulations applicable to the YAC EURO Qualification, including without limitation the present YAC EURO Qualification Regulations and the EHF Advertising on Clothing Regulations.
- 36.16. If any violation of the EHF rules and regulations or a major incident is observed the EHF delegate must:
- write a specific remark on the match report and cross the box “report follows”
 - report such violation and/or incident in writing to the EHF Office immediately after the match.
- 36.17. On his/her report, the delegate reports in as much detail as possible on any violation/ incidents before, during and after the match/tournament, such as:
- incorrect player clothing (number, name, advertisings...)
 - delays in the match throw-offs
 - unsportsmanlike behaviour by officials, members, supporters or anyone carrying out a function at a match on behalf of a Member Federation
 - infrastructure shortcomings
 - incorrect venue set-up
 - any other incidents
- 36.18. The EHF delegate must also provide the EHF Office with an event report after the tournament informing about the overall match appearance and organisation, in particular about the implementation of the applicable technical requirements and procedures.
- 36.19. Notwithstanding the foregoing, the absence of remark on the match report or report on an incident does not prevent the initiation of legal proceedings by the EHF.

Match report

- 36.20. The EHF delegate is responsible for the match report.
- 36.21. One (1) hour before the throw-off, the EHF delegate must check that the match report is correct and take care that it is confirmed and signed by an official of each playing team.
- 36.22. During the half-time break and after the match, the EHF delegate(s) must liaise with the score-keeper and the time-keeper to control the content of the match report. After the match, once controlled, the match report must be signed by the EHF delegate(s) and the EHF referees and handed in to the person in charge within the Host Federation.

Further tasks

- 36.23. The following is a summary of the most important tasks of the EHF delegate:
- Check of the playing hall infrastructure (e.g. dressing rooms, VIP room, etc.)
 - Check of the hotel of the guest teams

- Holding of the technical meeting
- Preparation of the match report in co-operation with the Host Federation
- Preparation and final check of the judges' table/support table equipment and scoreboards
- Verify the security aspects in and around the playing hall
- Overall plan of the activities around the match incl. local transport, etc.
- Supervision of the venue set-up
- Check of the installation of the advertising boards and floor stickers and of the implementation of the players' kit advertisings in accordance with the EHF regulations
- Throw-off time count down

Article 37

Other Officials

- 37.1. In addition to the EHF delegate(s), the EHF may appoint further Officials for supervising different field related to the event (e.g. marketing, security, organisation).
- 37.2. The duties and competence of those Officials are to be defined with each individual appointment.

EHF representatives

- 37.3. The EHF representatives act on behalf of the EHF. They are involved and represent the EHF in official activities. They are in contact with the local authorities as well as with the heads of delegation of the participating teams.

XIX. FINANCIAL PROVISIONS

Article 38

A. Member Federations

Travel costs

- 38.1. The travel expenses of all delegation members to and from the playing venue must be borne by the respective Member Federation.

Visa costs

- 38.2. All expenses arising from the procurement of visas for the members of the entire delegation must be borne by the respective Member Federation.

Entry fee / Lump-sum advance payment

- 38.3. The entry fee and advance payment defined in article 5 must be paid by the respective Member Federation within the announced deadline to enter the YAC EURO Qualification.

Board / Lodging / Local transport costs

- 38.4. The board, lodging and local transport of the members of the participating delegations at the venue must be organised and the related costs must be borne by the Host Federation for up to a maximum of twenty-one (21) persons per delegation from the day before the first match day of the tournament until the day after the last match day of the tournament, the day of arrival and the day of departure of the guest delegations being calculated as one day.

Additional days of stays / Additional persons

- 38.5. The board, lodging and local transport of additional delegation members up to a maximum of altogether twenty-four (24) persons per delegation must be organised by the Host Federation upon payment by the respective Member Federation of a daily rate.
- 38.6. If agreed by the EHF and the Host Federation, the delegations may arrive at the playing venue and/or leave the playing venue before/after the regular dates upon payment by the respective Member Federation of a daily rate. The daily rate must be paid by the delegations at the technical meeting before the tournament.
- 38.7. The Host Federation must inform the EHF Office and the Member Federations of the guest of teams of the daily rate to be paid per additional person (up to 24) and per additional day of stay at least two (2) months prior to the beginning of the tournament.

Insurance

- 38.8. Member Federations having a team participating in the YAC EURO Qualification must arrange, at their own expense insurances for all members of their delegation, including team officials, technical staff and players as further defined in section XII.

Others

- 38.9. The costs related to any venue inspection must be borne by the Host Federation as further defined in article 24.3(b).
- 38.10. Any costs related to a sightseeing trip by the guest delegations in the host country must be borne by the respective Member Federations.
- 38.11. Any further costs related to personal matters (phone calls from hotel, mini-bar, pay TV etc.) of any member of a delegation before, during or after an YAC EURO Qualification tournament must be borne by the respective Member Federation.

Solidarity contribution

38.12. Each Member Federation participating in the Competition (YAC EURO Qualification and/or YAC EURO final tournament) receives a solidarity contribution amounting to €3,000 from the EHF.

38.13. The solidarity contribution is paid to the Member Federations playing the qualification rounds of the Competition after the end of the qualifying competition. For the Member Federations having a team directly qualified for the YAC EURO (final tournament), the contribution is paid in due time prior to the beginning of the final tournament.

B. Host Federations

Staging and organisational costs

38.14. All expenses incurred in the host country to stage and organise a YAC EURO Qualification tournament must be borne by the Host Federation. This includes (without limitation) all costs and expenses related to the provision of the required personnel (score-keeper, time-keeper, floor moppers, etc.) and equipment to set-up the playing hall as well as to the preparation and running of the matches in accordance with all EHF applicable requirements.

Costs related to the guest delegation(s)

38.15. The board (including water in the dressing rooms), lodging and local transport of the delegation members of the guest teams at the venue is organised by the Host Federation for up to a maximum of twenty-four (24) persons per delegation. The related costs and expenses must be borne by the Host Federation under the following conditions:

- for a maximum of twenty-one (21) persons per delegation
- from the day before the first match day of the tournament until the day after the last match day of the tournament

Should the guest teams stay less than the aforementioned duration, the Host Federations must nonetheless not be liable for more than twenty-one (21) persons.

EHF Officials' costs

38.16. For each YAC EURO Qualification tournament, the Host Federation must bear the following costs and expenses of the nominated EHF Officials (definition in article 34.1):

- a) Travel expenses to and from the venue (refunded on production of receipts/proof of ticket purchase) based on those criteria:

Travel by train/bus/boat:

Reimbursement of first class return tickets for train/bus/boat

Travel by plane:

Reimbursement of return tickets in economy class (other specifications defined by the EHF apply)

Travel by car (allowed up to a maximum distance of 600 km one way):

reimbursement of first class return tickets for train/bus/boat

Taxi journeys in the home town or during a trip (e.g. home-airport-home, transfer between airports):

must be refunded upon the presentation of the respective receipts

Travel by car in the home town (to and from airport or train station): reimbursement may be claimed at a rate of € 0,50 per driven kilometre and reimbursement of the airport parking costs.

Parking costs at airports are reimbursed by the Host Federation only up to three (3) days. Exceptions to this rule may be granted to an EHF Official by the EHF upon a respective request prior to the travel date.

To obtain the reimbursement of their travel from home to the airport and from the airport to home, the EHF Officials must choose the cheapest transport mean between bus, taxi, train and car.

b) Any expenses for visas

c) Additional travel expenses (parking, etc.)

d) For the duration of their assignment at the tournament venue, the costs of board, lodging as well as their transport costs within the territory of the Host Federation

e) Daily allowances amounting to €55, for every travel day and per day for the duration of the stay.

f) Any and all other expenses incurred within and outside the host country in connection with the tournament upon approval of the EHF.

38.17. The Host Federation must ensure that all EHF Officials can leave the host country with all funds paid to them by the Host Federation during the period of their stay, without any deductions or other problems.

Event liability insurance

38.18. The Host Federation must arrange, at its own expense insurance covers for the venue site and all risks and damages relating to the staging and the organisation of a YAC EURO Qualification tournament, including third party liability and property damage, as further defined in section XII.

Member Federations costs arrangements

38.19. The EHF cannot be held responsible for financial issues resulting from special agreements between the participating Member Federations and the Host Federations regarding extra persons or extra days.

C. EHF

38.20. The EHF or the EHF partner bears the cost of production and delivery of the EHF advertising board in the playing hall.

D. Other

38.21. EHF Officials must pay any further costs related to personal matters incurred in the host country (phone calls from hotel, mini-bar, pay TV, etc.).

38.22. Media representatives (including the journalists accompanying the guest teams) must bear the costs of accommodation and of shuttle service organised for them at the venue by the Host Federation.

XX. MEDIA MATTERS

Article 39

Media management

39.1. The responsibility at local level for media management of a YAC EURO Qualification tournament lies with the Host Federation. All related costs must be borne by the Host Federation.

39.2. The Host Federation must nominate a contact person for the EHF Media and Communications department, in charge of implementing the requirements regarding media and communications defined herein before, during and after the tournament.

39.3. The Host Federation commits to actively promote the YAC EURO Qualification tournament before the local media (newspapers, magazines, radio, etc.) in particular by providing them relevant information on a regular basis. All available information such as player lists, match reports, statistics as well as additional team and player information must be made available by the Host Federation to the media representatives.

39.4. The Host Federation communication about the event must be of highest standard in accordance with younger age category top sporting events.

Mixed zone

39.5. The Host Federation may set-up a mixed zone on the way from the playing court to the teams' dressing room to be used after the match by the media representatives.

39.6. If set-up, the mixed zone must be located directly outside the player exit.

39.7. The mixed zone must be accessible by the TV host broadcaster and the accredited media representatives. The Host Federation must ensure that the mixed zone is safe and not accessible by the general public or any other non-authorised people.

39.8. All players of both teams are obliged to pass through the mixed zone, if set-up, after the match on their way to the dressing rooms. The Host Federation must inform the teams on the location of the mixed zone accordingly.

Photographers

39.9. A photographer must be hired by the Host Federation to make high resolution photos of the YAC EURO Qualification matches.

39.10. The following photos of each match should be supplied free of charge by the Host Federation to the EHF Office – department Media and Communications:

- pre-match: current squad/playing hall
- line-up of each team at match
- general hall from match
- fan(s) close up
- action first half and second half
- both teams attacking in match
- both referees in action during match
- winning celebration
- ceremonies
- any EHF-related special requests (i.e. delegates, technical staff, set-up)

39.11. All photos to be supplied to the EHF must comply with the following minimum resolution: 3500x2500 pixels or 2500x3000 pixels. When relevant, the Host Federation should inform the EHF about the photography credit.

39.12. One photo of each team in action must be supplied to the EHF via email (media@eurohandball.com) or on a FTP download site within one (1) hour after the final whistle of each match. All remaining photos from the matches (see article 39.10) must be supplied to the EHF via email (media@eurohandball.com) or on a FTP download site three (3) hours after the end of the tournament.

39.13. The related costs must be borne by the Host Federation.

39.14. The EHF has the right to use all photos in the official EHF website, in the official competition website, in any EHF publication as well as in any medium for internal and/or promotional purposes during and after the respective YAC EURO Qualification. The Host Federation must ensure the above-mentioned EHF right.

Others

39.15. A summary of the tournament (100-300 words) must be sent by the respective Host Federation to the EHF Office – department Media and Communications via email (media@eurohandball.com) within twenty four (24) hours after the end of the YAC EURO Qualification tournament.

39.16. The list of all journalists and other media representatives who attended the tournament or any of the matches must be sent by the respective Host

Federation to the EHF Office – department Media and Communications via email (media@eurohandball.com) within twenty four (24) hours after the end of the YAC EURO Qualification tournament.

XXI. EXPLOITATION OF COMMERCIAL RIGHTS

Article 40

Media rights

- 40.1. Subject to EHF rights defined hereunder, the Host Federations is granted the exclusive right to exploit the media rights including the television, radio, film, DVD, Internet, multimedia and 3G of the matches of the YAC EURO Qualification tournaments they organise as well as the media right of all related activities in all countries.
- 40.2. EHF reserves the right for itself and its partners to use existing video, television and film footage for the production and broadcasting of a news magazine/programme, for handball/EHF competition promotion and sport development purposes (training, teaching, etc.) at a later date free of charge.

Video recording

- 40.3. Upon request to the Host Federation, any participating delegation must be allowed to make video recordings of the YAC EURO Qualification matches for teaching and training purposes.
- 40.4. Video recordings, however, may only be made by one (1) member of the respective delegation, using one (1) camera and must be used solely for the purposes of team preparation and match tactic (education of players). The use of the video recordings for any other purpose whatsoever, including (without limitation) a commercial exploitation, is strictly forbidden.
- 40.5. The person of a delegation wishing to record a match on video must have a permit issued by the Host Federation. Persons who do not present a permit may be asked to leave the playing hall.

Article 41

Advertising rights

- 41.1. The advertising rights on the playing court and in the playing court surrounding area during YAC EURO Qualification matches are defined in articles 27.13 and 27.14. The use of those rights belongs to the Host Federation with the exception of one (1) advertising board of six (6) meters large which right of uses belong to the EHF (see article 27.14 (d)).
- 41.2. The EHF must inform the Host Federation whether it will make use of the advertising right defined here above at least six (6) weeks prior to the beginning of the tournament. The EHF advertising banner may be use for event promotion (event identity banner).

- 41.3. The EHF has the right to transfer this limited advertising right to a marketing partner and to entitle this partner to undertake the respective measures with regard to the use of this right.
- 41.4. The advertising of the EHF and/or of its partners via advertising banner or equipment is subject to product/service exclusivity. Such exclusivity must be complied with by the Host Federation when making use of its advertising right in the playing court surrounding area.
- 41.5. The EHF owns and has the exclusive right to exploit advertising right on referees' and EHF Officials' kits (shorts and T-shirts).
- 41.6. Subject to article 41.7, the respective Member Federation owns and has the exclusive right to exploit advertising right on the team players' kits (shorts and T-shirts) under the conditions defined in article 15 and in the Advertising on Players' Clothing Regulations.
- 41.7. The EHF has the exclusive right to advertise the sleeves of the players' shirts under the conditions defined in article 15.

Article 42

Personality rights

- 42.1. All participating Member Federations grant EHF the right (royalty-free) to use photos and graphic materials of players and team officials as well as Member Federations names, emblems and players uniforms within the framework of the Competition for non-commercial purposes.
- 42.2. All participating Member Federations grant EHF the right (royalty-free) to use any photo (including the photos supplied according to article 39), any material (print material, ads, internet, product presentation, video etc.) produced for/at the YAC EURO Qualification tournaments for EHF (online and printed) publications, handball/ EHF competitions promotions and sport development (training, teaching, etc.) purposes at any time during and after the Competition.
- 42.3. Upon EHF request, the participating Member Federations must provide the EHF Office with photos, material and any information required free of charge.
- 42.4. The EHF has the right to transfer these aforementioned rights of use to a (marketing) partner(s) for the same purposes.
- 42.5. Each participating Member Federation must obtain the consent of the respective players and team officials participating to the YAC EURO Qualification to the use of their image as defined here above. Each participating Member Federation must hold EHF and its partners harmless from any legal action from a player concerning the player's/official's image rights.

XXII. LEGAL MATTERS

Article 43

Definition

- 43.1. Under the present section “legal matters”, “protest” shall mean: any match-related claim which may have an impact on the result of a YAC EURO Qualification match.

Exclusion of liability

- 43.2. The EHF shall not be liable for any third-party liability claims arising from the execution of single matches or any other events in connection with YAC EURO Qualification tournaments.

Exclusion of Protests

- 43.3. With regard to all and any YAC EURO Qualification matches, protests are not admissible when relating to:
- a) scheduling and drawing of the matches
 - b) nomination of referees and delegate(s)
 - c) referees' decisions on facts in accordance with the Rules of the Game, including those based on EHF delegates' recommendations

Direct disqualification

- 43.4. Any player sent off by the referees with a direct disqualification in a YAC EURO Qualification match is not eligible to play in the respective team's next match of the current YAC EURO Qualification.
- 43.5. In case of direct disqualification of player(s) during the last match of a YAC EURO Qualification of the respective team, the EHF referees and the EHF delegate of the match must write a specific report. Temporary exclusions/suspension from EHF competitions may be decided by the competent EHF legal bodies based on the report and according to the EHF Legal Regulations and EHF List of Penalties.

Procedure

- 43.6. The EHF delegate has the right and the obligation to act as legal body of first instance with regard to any protest related to the YAC EURO Qualification matches.
- 43.7. Protests must be handed over in writing to the EHF delegate of the match within one (1) hour after the end of the relevant match.
- 43.8. Moreover a protest fee of € 1,000 must be paid by the claimant to the EHF. Such amount must be paid directly to the EHF delegate or must be transferred to the EHF bank account at the same time the protest is handed over. A

written proof a payment of the protest fee in the defined deadline shall be deemed sufficient.

- 43.9. If the protest is fully granted, the protest fee is refunded to the claimant; otherwise it is forfeited to the credit of the EHF.
- 43.10. The reasons for the protest as well as any relevant statements must be submitted in writing to the EHF delegate by the claimant no later than 9:00 am local time the day after the relevant match.
- 43.11. The EHF delegate takes a decision on the protest which may include inter alia exclusion/suspension of players or teams not later than 12:00 noon local time the day after the relevant match.
- 43.12. Any decision made by an EHF delegate according to the aforementioned provisions may be appealed to the EHF Court of Appeal, acting through an Ad Hoc Commission.
- 43.13. An appeal against a decision of an EHF delegate shall be filed with the EHF Office and shall be requested to the EHF delegate in writing no later than 8.00 pm local time the same day the EHF delegate announces his/her decision to the parties.
- 43.14. Moreover an appeal fee of € 1,000 shall be paid by the appellant to the EHF. Such amount shall be paid directly to the EHF delegate or shall be transferred to the EHF bank account at the same time the appeal is filed/requested. A written proof of payment of the appeal fee in the defined deadline shall be deemed sufficient.
- 43.15. If the appeal is fully granted, the protest fee is refunded to the claimant; otherwise it is forfeited to the credit of the EHF.
- 43.16. The appeal request is transferred to the EHF Court of Appeal Ad Hoc Commission. This Ad Hoc Commission takes a decision by simple majority following an expressed written procedure no later than 12.00 noon local time the day following the filing of the appeal. The decision is announced in writing to the relevant parties.
- 43.17. The EHF Court of Appeal Ad Hoc Commission consists of three (3) members of the EHF Court of Appeal nominated by the President of the EHF Court of Appeal before the beginning of the respective tournaments. They may be challenged in accordance with the EHF Legal Regulations. The EHF delegate having decided on the protest in first instance shall not be part of the Ad Hoc Commission examining the protest in appeal.
- 43.18. The Ad Hoc Commission members do not have the obligation to be present at the relevant venues.
- 43.19. Subject to the foregoing, all protests related to the YAC EURO Qualification matches and infringements of the EHF regulations during the YAC EURO Qualification are handled in accordance with the EHF Legal Regulations.

EHF Anti-Doping activities

43.20. Delegation members (including players and team officials) shall participate in the Anti-Doping activities organised by the EHF within the frame of the Younger Age Category European Championships.

Initiator of proceedings

43.21. The initiator of proceedings is responsible for ensuring a fair balance in all legal proceedings conducted within the EHF. She/he may, on behalf of the EHF, initiate legal proceedings, appeal first instance decisions of the EHF administrative/legal bodies and file a claim with the EHF Court of Arbitration.

EHF Court of Arbitration (ECA)

43.22. Any issue decided upon by the Court of Appeal may be brought by any of the relevant parties before the EHF Court of Arbitration.

43.23. The initiation of proceedings before the EHF Court of Arbitration on a specific issue does not suspend the implementation of the decision taken by the Court of Appeal on such an issue, unless decided otherwise by the EHF Court of Arbitration in accordance with the Rules of Arbitration for the ECA.

43.24. The claimant shall send a written request in duplicate to the EHF Court of Arbitration Office that shall receive it no later than twenty-one (21) days after the delivery, announcement or communication of the Court of Appeal ruling to the parties.

43.25. The written request shall include at least a detailed statement of claim and the nomination of one (1) arbitrator from the ECA Arbitrators List.

43.26. Moreover an advance payment of € 5,000 shall be paid by the claimant to the EHF Court of Arbitration no later than one (1) week after the filing of the claim. If the advance payment is not received on the EHF Court of Arbitration account in the required timeline, the claim shall be deemed withdrawn.

43.27. The advance payment of € 5,000 is composed of:

- € 1,500 arbitration fee
- € 3,500 advance payment of the arbitration proceedings costs

43.28. The proceedings are governed by the Rules of Arbitration for the ECA.

43.29. Decisions of the EHF Court of Arbitration are communicated in writing to the parties.

Arising costs

43.30. In principle the actual costs for personnel and material arising from the activities of the Court of Appeal shall be charged in connection with the procedure. Rules governing the apportionment and payment of costs related to

the EHF bodies' legal proceedings by and between the parties are stated in article 48 of the EHF Legal Regulations.

43.31. Rules governing the apportionment and payment of costs related to the EHF Court of Arbitration proceedings by and between the parties are stated in sections 20 and 21 of the Rules of Arbitration for the ECA – Procedural Rules. As a general rule, unless otherwise decided by the arbitral chamber of the EHF Court of Arbitration, the unsuccessful party shall bear the costs of the EHF Court of Arbitration proceedings.

EHF Legal Regulations

43.32. The delegate and the Court of Appeal decide on sanctions and penalties in accordance with the EHF Legal Regulations, the EHF List of Penalties and the EHF Catalogue of Administrative Sanctions.

43.33. All legal matters including procedural aspects related to the YAC EURO Qualification not expressly regulated by the present Chapter shall be handled according to the applicable EHF Legal Regulations.

XXIII. DOPING

Article 44

Doping control

44.1. Doping controls may take place before, during and after the YAC EURO Qualification matches in accordance with the EHF Regulations for Anti-doping. The participating Member Federations must fill-in the official “where-about” forms and send them to the EHF and the EHF Anti-Doping Official/Unit (EAU). The “where-about” forms must be regularly updated by the participating Member Federations and communicated accordingly to the EHF and the EHF Anti-Doping Official/Unit (EAU) prior and during the YAC EURO Qualification.

44.2. The transport of the samples, the necessary support to YAC EURO Anti-Doping Official as well as any arrangements related to anti-doping must be under the responsibility of the Host Federation.

44.3. The EHF Regulations for Anti-doping, their enclosures and the WADA's Anti-Doping Code including the list of banned substances are an integral part of these YAC EURO Qualification Regulations.

44.4. In case of anti-doping rule violations, EHF will instigate disciplinary proceedings against the perpetrators and take the appropriate disciplinary measures in accordance with the EHF Regulations for Anti-Doping and the EHF Legal Regulations. This may include the imposition of provisional measures.

44.5. Member Federations must immediately inform the EHF of any decision at national level sanctioning a player for doping (including interim measures of protection/ temporary injunction). A copy of the decision must be sent to the EHF Office. Decisions of Member Federations concerning doping confirmed by

the EHF Anti-Doping Unit will be automatically implemented by the EHF at European level.

XXIV. SPECIAL REGULATIONS

Article 45

Qualification for World Championships for younger age category

- 45.1. Based on the places available to the continents in IHF World Championships for younger age category, the two (2) top ranked teams in a Women's or Men's Younger Age Category European Championship qualify directly for the IHF World Championship of the corresponding age category and gender.
- 45.2. Further places are played in a separate qualifying competition or are directly assigned by the EHF on the basis of the respective YAC EURO ranking, depending on the number of places available for Europe.
- 45.3. The Younger Age Category World Championship Qualifications Europe are played according to the present Regulations.

XXV. CLOSING PROVISIONS

Article 46

- 46.1. All enclosures form an integral part of these regulations.
- 46.2. These regulations were adopted by the EHF Executive Committee on 23 September and came into force on 1 October 2011, and amended by the EHF Executive Committee in June 2013.
- 46.3. Any amendment to the present regulations decided by the EHF Executive Committee and/or the EHF Congress will be communicated via circulars or reports to the EHF Member Federations.

ENCLOSURE 1

PLAYING SCHEDULE

Tournament -Group with 3 teams

Round 1: 3 – 1
Round 2: 2 – 3
Round 3: 1 – 2

Tournament -Group with 4 teams

One team qualifies

Round 1: 2 – 4 and 1 – 3
Round 2: 3 – 2 and 4 – 1
Round 3: 3 – 4 and 1 – 2

Two teams qualify

Round 1: 3 – 4 and 1 – 2
Round 2: 1 – 3 and 2 – 4
Round 3: 4 – 1 and 2 – 3

The match order on each match day may be defined individually.

ENCLOSURE 2

SUBSTITUTION AREA SET-UP

The substitution area of the playing halls hosting the YAC EURO Qualification matches must measure: 2m x 24 m. No adhesive tape or any other kind of stickers must be affixed on the substitution area.

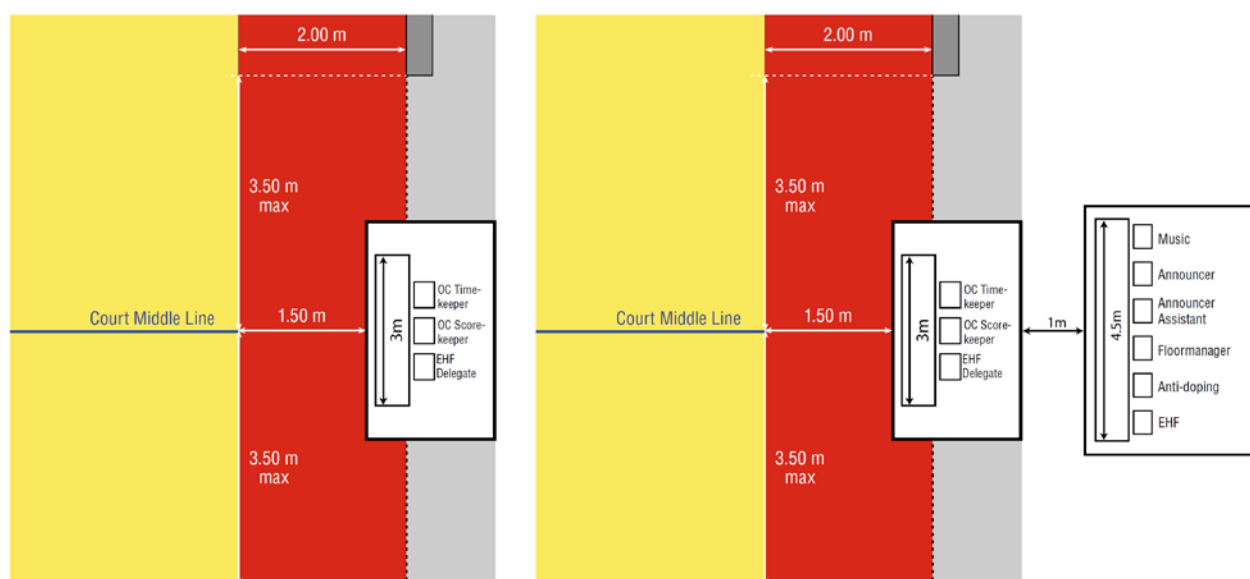
A judges' table of an approximate size of 3m x 0,75m x 0,60m must be set-up on the camera side. Places at the judges' table must be reserved for the EHF delegate(s), the time-keeper and the score-keeper.

Sixteen (16) chairs must be installed the substitution area on each side of the camera/ judges' table side and must be tied together. The first chair must be placed on each side 3,5m maximum from the centre line.

A support table of an approximate size of 4,50m x 0,75m may also be set-up. If set-up, the support table must be positioned 1m behind the judges' table on a podium/platform of approximately 65 cm. Places at the support table must be reserved for two (2) EHF Officials (anti-doping Official + assistant), the floor manager, the public announcer, the spotter and the person responsible of the sound in the playing hall (music and entertainment).

Those requirements are detailed in the following graphs:

Substitution area, judges table and support table measurements



ENCLOSURE 3

PRE – MATCH PROCEDURE

Count down 15 minutes before the throw-off

1) Flag mascots, referees, teams ready at the entry meeting point.

- Entry meeting point = pre-defined corner of the playing hall
- No more possibility to leave the playing court area for any person participating to the pre-match procedure

2) Start of the protocol flag presentation by 4 “flag presenting children”

- The children march the one after the other to the centre of the playing court, turn at the centre, head the judges’ table, walk in its direction and stop 5 meters in front of it
- The front children kneel down

3) Line-up of Team A/B

- Referee A enters the court
- Mascot child of Team A /B enters the court and stands in line on the right of referee A
- Captain of Team A /B enters the court and stands in line, on the right of the mascot child
- Other players of Team A /B enter the court and stand in line

4) Line-up of Team B/A

- Referee B enters the court
- Mascot child of Team B/A enters the court and stands in line, on the left of referee B
- Captain of Team B enters the court and stands in line, on the left of the mascot child
- Other players of Team B/A enter the court and stand in line
- The mascot children carry the flags of the country of the respective teams.
- The mascot children are the link between the referees and the captains of the respective teams.

5) Introduction of Team A – players and officials

6) Introduction of Team B – players and officials

7) Introduction of the referees, EHF officials/Start of the TV transmission (optional)

8) National anthem of Team A

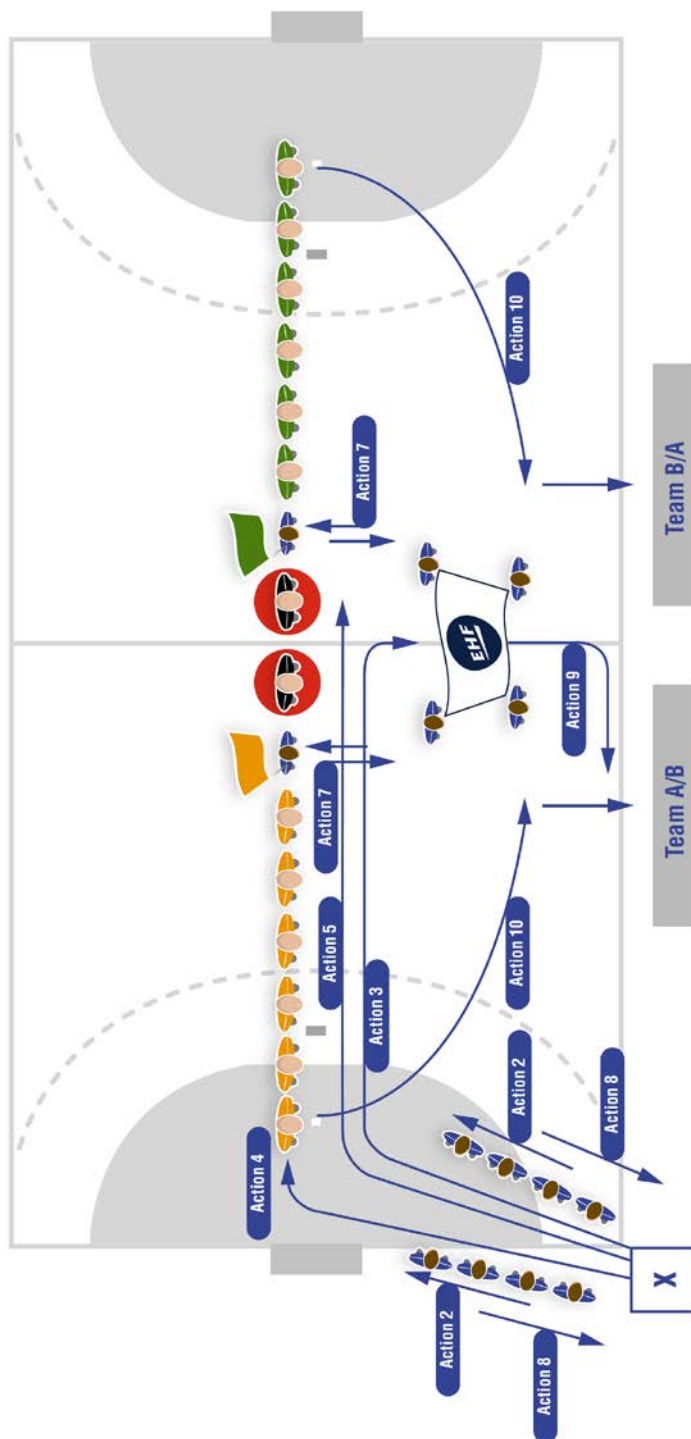
- Mascot child of Team A steps forward, turns 90° to team A presenting the national flag of team A

9) National anthem of Team B

- Mascot child of Team B steps forward, turns 90° to team B presenting the national flag of team B

10) Fair play announcement/Final match preparations of the teams

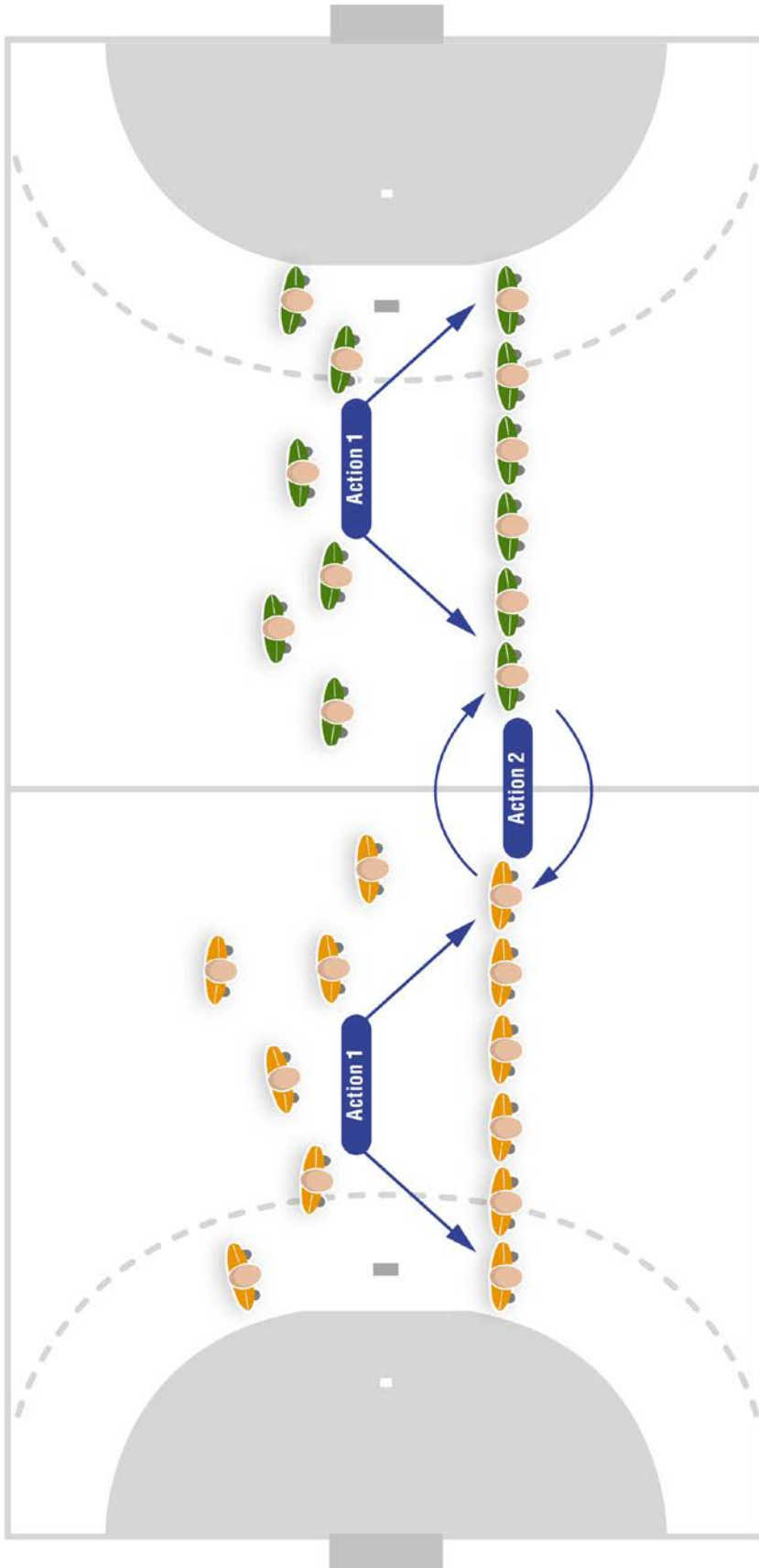
11) Throw-off/Order by EHF delegate supported by the floor manager



- Action 1** 10' prior to throw-off, line-up assembly at meeting point
- Action 2** 9' 45" prior to throw-off, players' escorts form a corridor in 2 lines (optional)
- Action 3** EHF protocol flag presentation
- Action 4** Team A/B line-up
- Action 5** Team B/A line-up
- Action 6** Presentation of players and officials
- Action 7** National anthems of team A and B, and national flags presentation
- Action 8** Exit of players' escort corridor (optional)
- Action 9** Exit of EHF protocol flag mascots
- Action 10** Face to face line-up (exchange of gifts / match preparation / fair play announcement)

ENCLOSURE 4

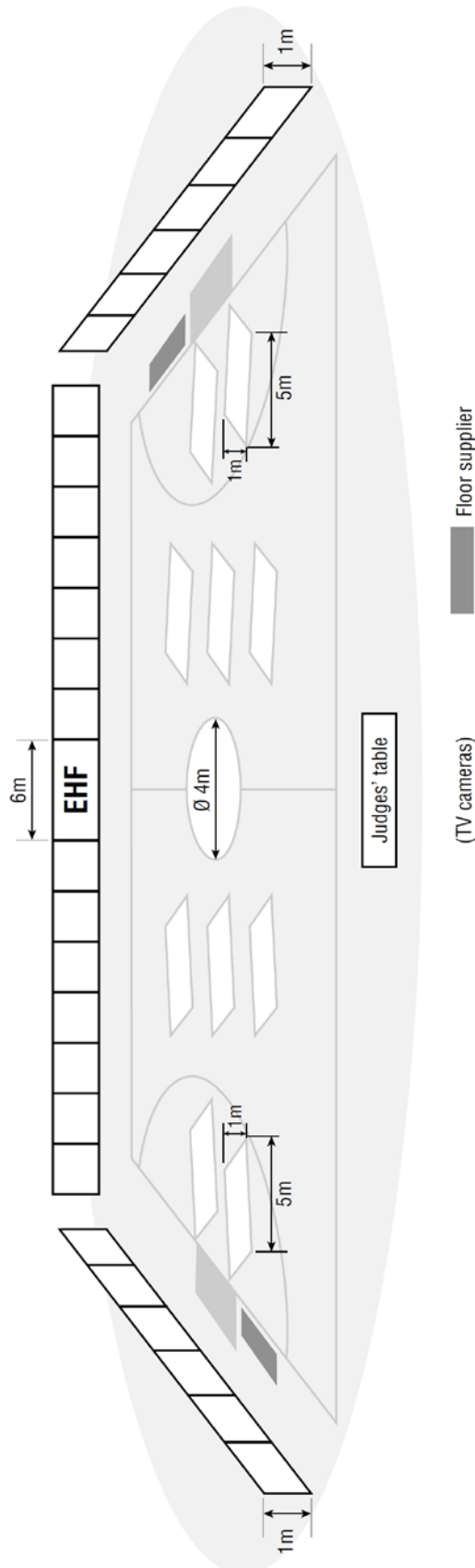
POST – MATCH PROCEDURE



- Action 1** Post-match team line-up
- Action 2** Official “passing by” handshake

ENCLOSURE 5

ADVERTISING SET-UP



ENCLOSURE 6

MATCH PERSONNEL *Tasks, obligations and duties*

Member Federation's head of organisation

He/she is informed about all duties of the different responsible persons in the structure. He/she supervises the whole event in all terms of reference.

Guest team responsible = Team guide

He/she is informed about the travel schedule of the guest team and organises the pick-up at the airport and the transfer to the hotel. In case of direct arrival by bus, he/she is in charge of giving the necessary direction to assure the good arrival at the hotel. In case of any problems during the journey (flight cancellations, bad weather, etc.) he/she will be a close contact to the representative of the guest team and the EHF.

The guest team responsible is liable for arranging local transport as well as the booking of the hotel contingent requested. He/she makes sure that the hotel rooms meet the requirements of the EHF. The guest team responsible also orders the meals requested by the guest team and is the contact person for any change in menus and timing of meals.

The guest team responsible accompanies the team representatives to the technical meeting and the team to training sessions, possible sightseeing tours as well as to the matches. He/she supervises the dressing rooms, makes sure that water is available and remains at the disposal of the guest team during the complete stay.

On the day of departure the guest team responsible organises the pick-up at the hotel and the transfer to the airport.

EHF delegate(s)/referees/representative responsible

He/she is informed about the travel schedules of the EHF delegate(s), the EHF referees and EHF representative (in case of nomination) and organises the pick-up at the airport and the transfer to the hotel. In case of any problems during the journey (flight cancellations, bad weather, etc.) he/she will be in close contact to the EHF.

The EHF delegate(s)/referees/representative responsible is liable for arranging local transport as well as the booking of the hotel rooms. He/she makes sure that the hotel rooms meet the requirements of the EHF and also reserves the restaurant for relevant lunch/dinner.

He/she accompanies the EHF delegate(s) and the referees to the technical meeting as well as to the matches, where he/she supervises the dressing rooms and makes sure that water is available.

He/she is in charge of the timekeeper and the scorekeeper who are positioned on the judges' table assisting the EHF delegate(s).

In case there is time for additional activities he/she is responsible for the respective organisation.

On the day of departure the EHF delegate(s)/referees/representative responsible organises the pick-up at the hotel and the transfer to the airport.

Floor/protocol procedures responsible = Floor manager

The floor/protocol procedures responsible is liable for the correct set-up of the playing court/ floor as well as for the correct implementation of security distances (substitution chairs/ spectators; playing court/advertising boards), lines, goals, judges' table and team's chairs. He/ she makes sure that the equipment, technical facilities (lighting system, heating, scoreboard, sound system, etc.) of the playing hall and related areas comply with the EHF requirements and that technical support personnel of the playing hall is available. Together with his/her team he/she is responsible for securing a good standard of dressing rooms for teams and referees. He/she must ensure that emergency exits are not closed or blocked by spectators.

In case any of the technical devices or rooms (e.g. VIP room, etc.) does not meet the requirements or does not exist in the playing hall (not satisfying site inspection report) the floor/protocol procedures responsible is liable for instructing the hall personnel to carry out the renewal or installation of the facilities following the amendments of the EHF. During the event, he/she must ensure that at least two (2) persons are available in case of any technical problem/incident.

He/she is responsible for the protocol procedures. The floor/protocol procedure responsible is positioned next to the playing court during the complete duration of the match. He/she recruits and instructs the floor moppers (one positioned on each side of the playing court) – at least two (2).

The floor/protocol procedures responsible recruits and instructs the announcer and makes sure that he/she has the necessary information about the YAC EURO Qualification (e.g. competitions background information, results of matches in the same group, announcement of special guests/celebrities – if any, etc.) as well as about the players of both teams. He/she provides the announcer with a detailed briefing concerning the event run down (fair play announcement, welcome for special guest, protocol procedures, etc.) in due time before the beginning of the match.

Security responsible

The security responsible is in charge to work out a security concept for the playing hall and is responsible for the security staff as well as for their clear identification. An exact briefing before the match as well as a short feedback briefing after the match must be held with the security personnel in order to clarify exact tasks and duties respectively discuss eventual lack or problems.

He/she also checks that an ambulance and respective medical staff is always available at the venue in order to be able to assist players and spectators.

He/she takes part to the technical meeting and supplies the EHF delegate(s) with the necessary information concerning the security situation. The security responsible must be in contact

with the EHF delegate(s) before, during the entire match and after the event in case of any incident.

Timekeeper - Scorekeeper

The scorekeeper and the timekeeper are appointed by the Host Federation. The timekeeper and the scorekeeper should have a minimum knowledge of the English language.

During the match, the timekeeper must have at his/her disposal a sufficient number of cards (sized A4) matching the EHF sample design for noting the numbers of players suspended and the end of their suspension periods. For team time-out signalling, the timekeeper must have at his disposal a minimum of two green cards marked with a capital letter "T", which are handed over to each team's responsible at the beginning of each half-time of the regular playing time.

Announcer

The announcer provided by the Host Federation must have public speaking experience, good knowledge of the game and should be able to make all announcements also in English language. The announcer can be enthusiastic, but must in any case be neutral in his/her statements and must not push the crowd to unsportsmanlike behaviour against the guest team or the referees. In any case the instructions of EHF officials must be followed by the announcer.

The announcer in charge must be aware that the following guidelines should be followed:

- The announcer must be well prepared for the match (script; time schedule; background information concerning the competition, the teams; top scorer; etc.).
- The announcer must be well informed about the run-down of the official entry/ closing ceremony. The given time schedule before the match must be controlled by the announcer.
- Rules of fairness must prevail also in the official entry and closing ceremony by presenting the home and guest team in the same way.
- The announcer must be informed about the names of players, the names and nation of referees, EHF delegate(s), EHF representatives, the names and functions of special VIP guests, etc. Please ensure proper pronunciation!
- The announcer must be informed about events planned before, in the break and after the match.
- The announcer must be familiar with emergency procedures.
- The announcer must have the latest player information of the home and guest team (injuries, comebacks, jubilees, etc.)
- A sound check must be carried out before the match. The best position in the playing hall to avoid echo and interferences of the microphone must be located. In case the announcer takes seat on respectively next to the judges' table, it must be agreed by the EHF delegate(s).
- The announcer must not speak during match actions.
- The announcements must contribute to the good atmosphere in the playing hall and must calm down the crowd in case of unsportsmanlike behaviour against the referees, the guest team or their supporters. Examples for unsportsmanlike behaviour are disrespectful yells/songs, political or racist

slogans, booing, throwing objects on the playing court, quarrels with supporters of the guest team, etc.

- In case referee whistles or horns are used the announcer must ask the spectators to stop using these instruments
- The announcer must not misuse its influence for the purpose to gain advantage for any team.
- After the end of the match the announcer must inform about further upcoming matches of the YAC EURO Qualification.

ENCLOSURE 7

ANTI-DOPING FACILITY

